

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
Tuesday, November 18, 2025 in the Library Community Room**

**Present:** Allen Bone, George Simpson, Brooke Wegner

**Absent:** Maggie Newman, Valerie Rogers

**Others:** Abbi Dooley, Stephanie Dale, Dave Michie, Teri Warford

**OPEN REGULAR MEETING:** Chairman Allen Bone called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**APPROVAL OF MINUTES:**

- George moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, October 28, 2025 as presented.* **The motion passed unanimously.**

**FRIENDS OF THE LIBRARY REPORT:** Teri Warford reported that the Friends made approximately \$900 at their November book sale. George has volunteered as the Trustee Representative to the Friends of the Library. Meetings are typically held the third Friday at 1 p.m. in the library community room.

**FOUNDATION REPORT:** Dave reported that the Foundation met earlier today to discuss fundraising goals for 2026. During the November 4 meeting, the Foundation voted to approve the library's funding request. Abbi added that the Bingo nights had been going very well with approximately \$1300 raised so far with one more night this Thursday.

**LIBRARY DIRECTOR'S REPORT:** Highlights of the written report include:

- Various program offerings in December including a Jane Austen Week to celebrate the author's 250<sup>th</sup> birthday
- Book donation days will be moved to a monthly Tuesday from Thursday to allow more time for prepping them for storage.
- The Library received a \$4,000 grant to install outdoor instruments.
- The annual State Statistical Report has been submitted on time.
- Lizzy Jore rejoins the team as a Barista and Mindy Schimmelman will start December 1 in the Public Service Clerk role. Lizzy's position will be multi-faceted and Abbi would like to shift her to full-time to have better and more stable coverage of the coffee shop. The Trustees were in agreement.
- The Digital Services position will not be filled. This position originated with a federal grant that was to end in 2013. Current staff are capable of handling tech support needs for basics and library services. Outside teachers will be brought in to teach tech classes. The 3D printer is still not fixed. We will look for a volunteer to help with this, but may need to hire someone and/or purchase a new printer.
- Upcoming Work Anniversaries: Stephanie - 1 year in December with the library; Abbi - 8 years in January as Director; Alice - 2 years in January.

**BOARD BUSINESS:**

**Financial:**

**October 2025 Financial Report:** George moved and Brooke seconded the *motion to accept the October 2025 Financial Report as presented.* **The motion passed unanimously.**

**Unfinished Business:** None.

**New Business:**

- Monthly Stats Report: October 2025 – view dashboard online: <https://lookerstudio.google.com/s/qlsxxWihWqY>
- FY2025 Infographic

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, January 27, 2026 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 5:50 p.m.

Respectfully submitted,

*Abigail Dooley*

Abbi Dooley, Library Director

Minutes taken by Stephanie Dale, Assistant Director