

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, October 28, 2025
Library Community Room**

Present: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

Others: Abbi Dooley, Mallory Witham, Stephanie Dale, Robert Turner

OPEN REGULAR MEETING: Chairman Allen Bone Called the Meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

ADDITIONS OR CHANGES TO THE AGENDA None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA None.

2026 INSURANCE PRESENTATION: Robert Turner from Marsh McLennan Agency presented the options and information for the staff's 2026 insurance. The rates for Delta Dental and United Heritage have not changed. He reviewed the various plan options and prices with the Trustees. He also recommended that staff put more into their health savings accounts to cover the deductible difference as opposed to buying up to a different plan, but acknowledged that each individual situation is different. Maggie moved and Brooke seconded the *motion to select health insurance plan Pacific Source Navigator Silver HSA 6000 with premiums to be paid by the library in whole or in part for employees scheduled 30 hours per week or more for 2026 with the option for staff to buy-up to the Gold HSA 3400 and Silver HSA 3500 plan by paying the difference in premium through payroll deduction. The motion passed unanimously.*

APPROVAL OF MINUTES: Valerie moved and Brooke seconded the *motion to approve the minutes of the regular meeting of September 23, 2025 as presented. The motion passed unanimously.* Trustees reviewed and approved minutes of the Executive Session of Tuesday, September 23, 2025. The minutes will be sealed.

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the FOL Book Sale is November 14 & 15. The Friends approved the Library's request for books and the BookPage Periodical subscription for one year. Abbi presented the Percussion Play outdoor musical instrument project to the Friends. The Library will ask the Friends and possibly Foundation to contribute to the project if approved by the Greater Polson Community Foundation. There was a concern brought up about the noise level and how it may affect the neighborhood. It was suggested that library staff review the City's noise ordinance, compare the decibels on the instruments to that and then talk with the HOA of the apartments and get written approval before proceeding.

FOUNDATION REPORT: Maggie reported that today's Foundation meeting was rescheduled to Tuesday, November 4th. Maggie stated that the Foundation raised \$300 at their first Bingo Night. These are Thursday nights at Glacier Brewery through November 20.

LIBRARY DIRECTOR'S REPORT: Highlights of the written report include:

- The library will host an evening author's talk and book signing October 29 at 6 p.m. with Gary Hawk who wrote about kayaking on Flathead Lake.
- Staff members will dress up the Library trunk as Narnia for Trunk or Treat and will be in costume handing out candy downtown on Halloween.
- Abbi reported that we have a new "people counter" and the metal book drop cart has been installed.
- The Library's bi-annual survey will go out in November and run through January.

- The Library’s attorney Hannah Stone has left private practice. The Montana Library Association is working with Kris Goss. He provides his services for basic legal advice for MLA members. The Library will need to find a new attorney for things like contract reviews.
- Abbi added that Megan Dolence joined the staff as the new Barista Library assistant. Julie will have her first anniversary with the Library in November and Jeanne celebrates her seventh year.
- Abbi noted the upcoming Public Hearing with the Montana State Library (MSL) Commission with regards to proposed changes to library hour requirements and continuing education. After discussion, the Trustees directed Abbi to compose a written public comment regarding the changes to the continuing education program on behalf of all of the Trustees. Once complete each Trustee will sign it and Abbi will submit it by the November 7 deadline.
- Abbi congratulated George on achieving State Library Certification in the Trustee Track.

BOARD BUSINESS:

Financial:

September 2025 Financial Report: Maggie moved and George seconded the *motion to accept the September 2025 Financial Report as presented.* **The motion passed unanimously.**

Clarkson 3rd Quarter 2025 Report

Beginning market value 6/30/25	446,543.49
Income & Capital Gain Distributions	2,670.03
Withdrawals and fees	(1,473.44)
Change in account value	22,757.79
Market value on 9/30/25	470,497.87

Unfinished Business: None.

New Business:

Monthly Statistics Report: September 2025 – view dashboard online: <https://lookerstudio.google.com/s/qlszxWihWqY>

Tamarack Federation Meeting Report: Valerie provided an oral report. The written report will be included with the approved minutes.

Rental Agreement with the Friends of the Library (per MOU): Valerie moved and Maggie seconded the *motion to authorize the rental agreement with the Friends of the North Lake County Public Library as presented.* **The motion passed unanimously.**

Resolution to Update Signers on Bank Accounts: George moved and Valerie seconded the *motion to approve Resolution 2026-03 to change authorized signers on all financial accounts held by the North Lake County Public Library District.* **The motion passed unanimously.** Allen signed the resolution.

Bulletin Board Policy: George moved and Maggie seconded the *motion to approve the changes to the Bulletin Board Policy as presented.* **The motion passed unanimously.**

Library Closure Dates 2026: George moved and Valerie seconded the *motion to approve requested Library closure dates for calendar year 2026 as presented.* **The motion passed unanimously.**

Request to transfer \$8,955.14 from WFCU to Glacier Bank for Fund 2755: Maggie moved and George seconded the *motion to approve the request to transfer \$8,955.14 from Whitefish Credit Union to Glacier Bank for Fund 2755.* **The motion passed unanimously.**

OTHER BUSINESS:

- **Notice:** A quorum of the Board of Trustees will attend a private function on November 7 for a retiring staff member. No board business will be conducted.
- Abbi thanked Mallory for her 8 years of service as the Library's Assistant Director and her service to the board as the meeting minute taker. She wished her all the best in retirement.
- Maggie will not attend the November meeting.

PUBLIC COMMENT: None.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, November 18 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Abbi Dooley

Abbi Dooley, Library Director

Minutes taken by Mallory Witham, Assistant Director

Tamarack Federation Meeting Report

Valerie Rogers

October 16 , 2025 (Zoom meeting)

State library representative gave updates on:

- The federal shutdown affecting the Montana State Library. Funding is secure through October.
- Lifelong learning programs geared toward families is accessible on the MSL website.
- Virtual programming
- The Beanstack reading app is available. MSL has a 3-year contract (free for reading challenges)
- MSL commission hearings about changes in the certification process. Courses for continuing ed credits (catalog will be created). Goes into effect July 1, 2026. Verbal or written statements regarding the topic can be submitted.

Spring retreat topics for Tamarack Federation (Spring Retreat is April 24 & 25 at the Polson Library.)

- AI
- Robert's Rules training