

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, September 23, 2025
Library Community Room**

Present: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

Others: Abbi Dooley, Dave Michie, Teri Warford

OPEN REGULAR MEETING: Chairman Allen Bone called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

ADDITIONS OR CHANGES TO THE AGENDA None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA None.

APPROVAL OF MINUTES: Maggie moved and Brooke seconded the *motion to approve the minutes of the August 26, 2025 meeting as presented.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Teri reported that the FOL made the most money ever at their August book sale. Their next meeting is scheduled for Friday, October 17 at 1 p.m.

FOUNDATION REPORT: Dave reported that the Foundation has signed the MOU. The focus is shifting to fundraising. They received a presentation by Abbi for the proposed outdoor locker system and the outdoor musical instruments. The Foundation has secured Bingo nights at the Glacier Brewery as a fundraiser. They may participate in Giving Tuesday. There was a meeting earlier today and there will be monthly meetings in October and November, but no meeting in December.

LIBRARY DIRECTOR'S REPORT: Highlights of the written report include:

- Abbi requested suggestions for bi-annual survey questions.
- Abbi reported on the visit from the Department of Labor & Industry for the Safety Compliance Inspection. One serious hazard was reported which will be corrected – forming a safety committee and performing documented inspections on a regular basis.
- Abbi reported on an incident in which an individual put two lit cigarettes into the library's outdoor book drop. There was a suggestion to install a magnetic lock from midnight to 5 a.m. to curb this type of behavior. The concern is that the book drop is supposed to be available 24/7 for patron convenience. A police report was filed.

BOARD BUSINESS:

Financial:

August 2025 Financial Report: Maggie moved and George seconded the *motion to approve the August 2025 Financial Report as presented.* **The motion passed unanimously.**

Unfinished Business: None.

New Business:

Monthly Statistics Report: August 2025 – view dashboard online: <https://lookerstudio.google.com/s/qlszxWihWqY>

Fall 2025 Financial Request to the North Lake County Library Foundation: George moved and Brooke seconded the *motion to present the fall 2025 funding request to the North Lake County Library Foundation.* **The motion passed unanimously.**

Fall 2025 Financial Request to the Friends of the North Lake County Library: Maggie moved and Valerie seconded the motion to present the fall 2025 funding request to the Friends of the Library. **The motion passed unanimously.**

Fee Schedule Revision: Brooke moved and Valerie seconded the motion to approve the Fee Schedule as presented. There was a question about whether the library still proctors exams and if there is a need for fully monitored proctoring. The library does proctor exams but does not fully monitor. There hasn't been much need since COVID. **The motion passed unanimously.**

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: The Library Board of Trustees and the Director entered into an Executive Session at 6:11 p.m. for the purpose of discussing information shared with the Director from the Library's attorney regarding a complaint filed in District Court by Michael Ross.

The Chair reopened the meeting at 6:25 p.m.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, October 28 at 5:30 p.m. in the library community room.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,



Abbi Dooley, Library Director & Secretary