

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, June 17, 2025**

Present: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

Others: Abbi Dooley, Mallory Witham

Chair Allen Bone opened the Public Hearing at 5:30 p.m.

PUBLIC HEARING: The public hearing on the Budget Amendment for FY2025 had no public in attendance. The hearing closed at 5:31 p.m.

OPEN THE MEETING: Chairman Allen Bone called the meeting to order at 5:31 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA: None

APPROVAL OF MINUTES: Brooke moved and Valerie seconded the *motion to accept the minutes of the regular meeting of Tuesday, May 27, 2025 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: The next meeting is scheduled for Friday, June 20 at 1 p.m.

FOUNDATION REPORT: The next meeting is scheduled for Tuesday, June 24th at 3:45 p.m. The Foundation will participate at the Grand Reopening of Walmart. They will get a portion of the proceeds from the food trucks. Abbi stated that the Foundation is considering options to pay off the INTERCAP loan. Abbi and Maggie have spoken with Foundation member Heather Knutson-Walter about this. The consensus was that the Trustees would cover the balance of the loan if the Foundation would put \$300,000 towards it. Maggie will attend the meeting and relay that message to the Foundation.

LIBRARY DIRECTOR'S REPORT: The written report from the Director was included in the meeting packet. Highlights from the report include a summary of the many programs happening, an auditor has been secured for the two-year FY24 and FY25 audit for \$12,000 with Susan Nicosia, CPA. Abbi and Mallory will be traveling to the American Library Association (ALA) conference in June. There are over 500 signed up for the Summer Reading Program.

BOARD BUSINESS:

Financial:

May 2025 Financial Report: George moved, and Maggie seconded the *motion to accept the May 2025 Financial Report as presented.* **The motion passed unanimously.**

Unfinished Business:

Community Room Policy Revision – 2nd Reading: This is to be voted upon at the July meeting. A couple of items were added regarding the security of the building after hours.

New Business:

Monthly Statistics Report: May 2025 available via the dashboard online: <https://lookerstudio.google.com/s/qlsrxWihWqY>

FY2025 Budget Amendment Resolution Approval: George read the Resolution. Maggie moved, and Valerie seconded the *motion to approve Resolution No. 2025-03 to reallocate the total payroll expenses in Fund 5799 to reflect 10% in Fund 5799 and 90% in Fund 1000 for the North Lake County Public Library District in fiscal year 2024-2025 as detailed on Exhibit A of the resolution.* **The motion passed unanimously.**

Select Insurance Company for building, vehicle, contents: The Library received a quote from Cincinnati Insurance (current company) and Berkley North Pacific. Upon the library agent's recommendation, the Trustees voted to renew with Cincinnati to maintain coverage for abuse and molestation. It will be renewed at a \$5,000 deductible. A cyber security breach analysis was completed for the library, showing the library with a low threat level. Additional information was requested regarding coverage of staff information through a Beazley Insurance policy. Currently, there is some coverage with Cincinnati. Abbi will also check to make sure all information on the application was accurate. George moved and Maggie seconded the *motion to remain with Cincinnati Insurance with a \$5,000 deductible for FY 2026-FY2028*. **The motion passed unanimously.**

Capitalization Policy Revision: Valerie moved, and Brooke seconded the *motion to approve the Capitalization Policy as revised*. **The motion passed unanimously.**

Investment Policy Revision: **Brooke** moved, and Valerie seconded the *motion to approve the Investment Policy as revised*. **The motion passed unanimously.**

Set date and time for FY2026 Budget Workshop: The budget workshop is set to immediately follow the July 22 meeting. A pizza dinner will be provided.

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, July 22 at 5:30 p.m. in the Library Community Room. The budget workshop will immediately follow.

The meeting adjourned at 6:22 p.m.

Respectfully submitted,



Abbi Dooley, Director

Minutes taken by Mallory Witham, Assistant Director