

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, July 22, 2025**

**Present:** Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

**Others:** Abbi Dooley, Mallory Witham, Teri Warford, Dave Michie

Chairman Allen Bone called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

**ADDITIONS OR CHANGES TO THE AGENDA:** Abbi requested an Executive Session at the end of the meeting to discuss possible litigation.

**APPROVAL OF MINUTES:** Valerie moved and Maggie seconded the *motion to accept the minutes of the regular meeting of Tuesday June 17, 2025 as written.* **The motion passed unanimously.**

**FRIENDS OF THE LIBRARY REPORT:** Teri Warford reported that the next book sale will be August 22-23. The FOL were also at the Wal-Mart event and sold \$30.00 in books. Paula Aznoe is now the Friends of the Library President and Rod McNeil is their Vice President.

**FOUNDATION REPORT:** The Foundation meeting was today, but there was not a quorum, so they could not vote on any action. Fundraising plans and the MOU were affirmed. The Foundation will be cooking hot dog dinners at the Block Party. The Foundation also participated in the Wal-Mart Grand reopening. Abbi reported the Library received \$230,000 from the Foundation for the INTERCAP loan payoff, and they have committed another \$70,000.

**LIBRARY DIRECTOR'S REPORT:** Highlights of the written report, include:

- The Bug Race is Thursday on the North Side of the building. Kiwanis members will act as judges. Total Screen design is donating the t-shirts for the winners.
- Movies are coming back with a showing of the "Back to the Future" Trilogy.
- Julie will be at the Day of Hope on August 16<sup>th</sup> to promote library services.
- August 19<sup>th</sup> at 6 p.m. is a special program: "Murder on Montana's Hi-Line" with author Dr. Clem Pellet.
- Abbi and Mallory provided verbal reports on their ALA Conference. For Abbi, highlights included a session on ADA compliance for the library's website, a session on legal issues in libraries, and a session on how images manipulate people. Mal's highlights were that she appreciated the opportunity to network with some of the estimated 20,000 Librarians from across the country. She highlighted the sessions about Disaster Planning and how Libraries are assisting Patrons with various disabilities. Both Abbi and Mal enjoyed the session on "leading by using emotional intelligence". They gained some wonderful leadership tools. Mal added that she was very proud of our Library as we are already doing many of the trends that were discussed during the conference.

**BOARD BUSINESS:**

**Financial:**

**June 2025 Financial Report:** Brooke moved and George seconded the *motion to accept the June 2025 Year-End Financial Report as presented.* **The motion passed unanimously.**

**Request from North Lake County Library Foundation:** Maggie moved and Valerie seconded the *motion to request \$70,000 from the North Lake County Library Foundation for the purpose of paying it to the INTERCAP loan with Montana Board of Investments.* **The motion passed unanimously.**

**Payoff INTERCAP loan:** Maggie moved and George seconded the *motion to pay off the Library's INTERCAP loan with Montana Board of Investments on July 25, 2025 for a total payoff of \$375,350.89.* **The motion passed unanimously.**

#### Clarkson 2<sup>nd</sup> Quarter 2025 Report

Beginning market value 3/31/25	420,904.89
Income & Capital Gain Distributions	2,294.43
Withdrawals and fees	(2,748.26)
Change in account value	26,092.43
<b>Market value on 6/30/25</b>	<b>446,543.49</b>

#### **Unfinished Business:**

Community Room Policy Revision: This was the 3<sup>rd</sup> reading. George moved and Brooke seconded the *motion to approve the Community Room Policy as revised*. **The motion passed unanimously.**

Insurance Information Request from June meeting: Abbi forwarded the information from the insurance company to the members before the meeting. The question was regarding cyber security coverage. Abbi noted that Valley Tech was doing an in depth evaluation of the Bit Defender anti-virus software used on staff computers. The biggest concern is for staff personal information. Cincinnati does have some coverage on this which the Board feels is sufficient at this time.

#### **New Business:**

Monthly Statistics Report: June 2025 – view dashboard online: <https://lookerstudio.google.com/s/qlsxxWihWqY>

Library Accessibility Policy Revision: George moved and Brooke seconded the *motion to approve the Library Accessibility Policy as Revised*. **The motion passed unanimously.**

Friends of the Library Memorandum of Understanding: The Trustees requested that two points on the revised document go back to committee: the size of the storage space and listing the number of tables. The vote was tabled.

Election of FY2026 Officers: Maggie moved and George seconded the motion to keep the current slate of officers. **The motion passed unanimously.** Allen Bone will remain as president, Brooke Wegner as Vice President and Valerie Rogers as Tamarack Representative.

Designation of the Foundation Representative: Maggie volunteered to continue as the Foundation Representative.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:** At 6:25 p.m., the Trustees, director and assistant director entered into an executive session to discuss possible litigation. The meeting reconvened at 6:45 p.m.

**NEXT MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, August 26 at 5:30 p.m. in the library community room. A public hearing for the FY 2026 Budget adoption will start at 5:30 p.m. with the regular business meeting immediately following.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,



Abbi Dooley, Director

Minutes taken by Mallory Witham, Assistant Director