

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, February 25, 2025**

Present: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner
Others: Abbi Dooley, Mallory Witham, Carolyn Heinz, Dave Michie

Chairman Allen Bone called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA: Abbi will add one item to “other business”.

APPROVAL OF MINUTES: Valerie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, January 28, 2025 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Carolyn Heinz reported that the Friends of the Library had a good turnout for their Book Sale. Carolyn was happy to add that the group had four new volunteers plus two high school students that came to help with the sale and moving books.

FOUNDATION REPORT: Dave Michie reminded the group that the Foundation President has stepped down. They will have a special election in April to elect a new President. Carolyn reported that several Foundation members are developing a tour program. They have a meeting with the Chamber tomorrow. George commented that he went through a tour with the Foundation group, and that he learned some new information about the Library.

LIBRARY DIRECTOR'S REPORT: The written report from the Director was included in the meeting packet. Abbi highlighted some of the upcoming special events. George's book signing is Friday, February 28th. Stephanie is bringing the Adult Coloring Program back. Abbi was pleased that the ½-day closure worked very well. The staff was able to complete mandatory training. She also noted the Building & Equipment Warranty items and included the cracked laminate at the front counter. Abbi reported that the Library received a \$3,000 Trust Grant from the Greater Polson Community Foundation. It was asked if these funds are restricted and they are not. They are currently used to fund the hotspot program. Abbi reported on her findings of the Bozeman Public Library combining their FOL & Foundation groups.

BOARD BUSINESS:

Financial:

January 2025 Financial Report: Abbi explained that LOT stands for “Library of Things” which are items the library added in December for checkout. There was a question about the mileage to fill book nooks and Abbi explained that that service is performed by a job coach using their own vehicle since they are not an employee of the library. Valerie moved and Maggie seconded the motion to accept the January 2025 Financial Report as presented. **The motion passed unanimously.**

4th Quarter 2024 Clarkson Report:

Beginning market value 9/30/24	439,509.49
Income & Capital Gain Distributions	4,927.97
Withdrawals and fees	(9,869.11)
Change in account value	(13,574.34)
Market value on 12/31/24	420,994.01

Unfinished Business:

Trustee Election: There are four filers for the election, so there will be a mail-in ballot for May 6, 2025. Filers include Brooke Wegner, Clelia Tilford, Allen Bone, and Maggie Newman.

New Business:

Monthly Statistics Report: January 2025 – new format feedback – view dashboard online:

<https://lookerstudio.google.com/s/qlszxWihWqY> Abbi stated that the data is incomplete and may not be fully accurate. Feedback was positive for an online option with some changes to formatting and accuracy.

Closure date change: Abbi requested a change to the August closure date, but the motion was tabled after a discussion of the Summer Reading Program dates and back-to-school dates.

Board meeting date change: Abbi notified the Trustees that the June meeting will occur on June 17 due to a scheduling conflict.

OTHER BUSINESS:

Letter from the State Librarian to the Board of Trustees: Abbi read the letter aloud. The Board was congratulated for their Board Development in the last year.

Community Room Chairs: Abbi reported that she had budgeted for new community room chairs and another library is interested in the existing chairs. She asked if the Trustees would be open to donating the chairs. The consensus was positive.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: The Trustees and the Library Director went into Executive Session at 6:10 p.m. to conduct the Library Director's annual review. The chair reopened the meeting at 6:54 p.m.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, March 25 at 5:30 p.m. in the library community room.

The meeting adjourned at 6:55 p.m.

Respectfully submitted,



Abbi Dooley, Director

Minutes taken by Mallory Witham, Assistant Director