

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, January 28, 2025**

Present: Allen Bone, Valerie Rogers, George Simpson, Brooke Wegner

Absent: Maggie Newman

Others: Abbi Dooley, Mallory Witham, Diane Farquhar, Dave Michie

Chairman Allen Bone called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA: None

APPROVAL OF MINUTES: Valerie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Thursday, November 26, 2024 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Diane Farquhar reported that at the Friends last meeting Rod McNeil volunteered to be the representative for their group to work on the Memorandum of Understanding (MOU). The Friends now have fourteen volunteers. The Book Sale will be February 21 & 22 in the Library Community Room.

FOUNDATION REPORT: Dave Michie reported that he will be the MOU representative for the Foundation. Brittany Simonich has resigned as president and they will hold a special election at the April meeting. They are focused on fundraising ideas. Abbi added that Foundation members will be giving invited tours of the Library, which will involve some staff members for focused areas.

LIBRARY DIRECTOR'S REPORT: The written report from the Director was included in the meeting packet. Abbi highlighted upcoming programs and reported that the Story Shuttle will resume in February. There will be a public reception and celebration of the library's first year in the renovated building on February 14th. There will be a drawing for a gift basket and Foundation members will be available to give tours. Brycen and George will be teaching a class on Fraud Prevention on February 12th. George reported on a new scam involving Bit Coin. He added that there are Bit Coin ATMS in Polson now. The new scam is that a caller tells you that a family member needs Bit Coin to get them out of trouble. Abbi discussed the mural possibility in conjunction with the Sandpiper Art Gallery. Valerie noted the mural would be great for the local schools and the community. Abbi added that the 2025 Summer Reading Program (SRP) theme is art, and this could be a nice tie-in. The consensus was to have Abbi contact Sandpiper about putting out a call for a muralist. George asked about Bozeman combining their FOL and Foundation. Abbi will reach out to the director for more information.

BOARD BUSINESS:

Financial:

November & December 2024 Financial Report: Brooke moved and Valerie seconded the *motion to accept the November & December 2024 Financial Report as presented.* **The motion passed unanimously.**

Annual Clarkson proceeds: The Library received the annual distribution for \$8,443.84.

Unfinished Business:

Strategic Plan Document: Abbi presented the modified document that included staff input. She noted that the focus shifted away from what is already being done to goals and actionable items that the library will focus on for the next five years. George moved and Valerie seconded the *motion to approve the Strategic Plan for 2024-2029 as presented.* **The motion passed unanimously.**

Ally Health Telemedicine benefit offered through Aflac: This was tabled from the November meeting. There are enough staff members interested in the program to proceed. The cost to the Library is \$20 per month per participating staff member. If everyone joined, it would cost the library \$3,100 annually and would cover the employee's household. Brooke asked if the library could cancel at any time, and the answer is yes. The service will be evaluated with staff input at least annually. It is another benefit that may be advertised when hiring. George moved and Brooke seconded the *motion to approve enrollment in the Ally Health Virtual Employee Assistance Program through Aflac for any interested employee.* **The motion passed unanimously.**

New Business:

Monthly Statistics Report: The reports for November & December 2024 were included in the meeting packet. Abbi noted the library has been busier during these months than in years past, including an increase on Saturdays.

Records Destruction Document (RM88): Brooke moved and George seconded the *motion to approve form RM88 Records Destruction Document dated 12/31/24.* **The motion passed unanimously.**

Resolution 2025-02 Calling for Election of Three Open Trustee Positions: Abbi read the resolution aloud. Valerie moved and Brooke seconded the *motion to approve Resolution 2025-02 calling for election of three open Trustee positions by mail-in ballot on May 6, 2025.* **The motion passed unanimously.**

OTHER BUSINESS:

Reminder of Trustee Election in May 2025: There are three seats (Allen, Maggie & Brooke) open. The filing deadline is February 10 at 5 p.m. in the Lake County Election Office. At this time three people have filed.

Director's Annual Review: Abbi's review will be held after the February 25th meeting in an Executive Session.

Letter to Partners: Abbi read a heartwarming letter aloud that was sent to the Stillwater Library regarding Partners.

PUBLIC COMMENT: None.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, February 25 at 5:30 p.m. in the library community room.

The meeting adjourned at 6:35 p.m.

Respectfully submitted,



Abbi Dooley, Director

Minutes taken by Mallory Witham, Assistant Director