

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, August 27, 2024**

Members Present: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

Others Present: Abbi Dooley, Mallory Witham, Dave Michie

A budget workshop was held from 5:15 to 5:30 p.m. The budgeted amount to transfer to Fund 4510 Depreciation Reserve was increased to \$100,000.

Chair Allen Bone called the Public Hearing to order at 5:30 p.m. No public was in attendance.

Chair Allen Bone called the meeting to order at 5:35 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA None.

APPROVAL OF MINUTES: Maggie moved and George seconded the *motion to accept the minutes of the regular meeting of Tuesday, July 23, 2024 as written.* **The motion passed unanimously.**

Valerie moved and Brooke seconded the *motion to accept the minutes of the budget workshop of Tuesday, July 23, 2024 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the book sale made approximately \$1,015. The Friends will do their fall mailing fundraiser.

FOUNDATION REPORT: Dave reported that of the \$300,000 requested by the Library, \$203,000 was given to the Library from the Foundation. Abbi noted that her understanding for the total differed than what was received, so she will submit a new request at the Foundation's October meeting. With the scenario chosen for reimbursement to the library, the Foundation is expected to raise approximately \$25,000 per year through fundraising. There is a fundraising committee; however no fundraiser is planned for 2024.

LIBRARY DIRECTOR'S REPORT: The written report from the Director was included in the meeting packet. Abbi included a staff update noting that Felicia Gill had submitted her resignation. Abbi will post the job opening prior to leaving on vacation.

BOARD BUSINESS:

Financial: George moved and Maggie seconded the *motion to accept the July 2024 Financial Report.* **The motion passed unanimously.**

Unfinished Business:

Strategic Planning Process Results Summary and Next Steps: The summarized document was reviewed including new mission and vision statements. Abbi will fine-tune the report as there was some duplication in the strategic priorities. This will be presented at either the September or the October meeting.

New Business:

Monthly Statistics Report for July 2024 was included in the meeting packet.

FY2025 Budget: George moved and Brooke seconded the motion to adopt the fiscal year 2024-2025 budget through Resolution No. 2025-01 and send a letter requesting 11.14 mills in funding to the Lake County Finance Director.

The motion passed unanimously.

OTHER BUSINESS:

Little Free Libraries: The library has gifted eight to various neighborhoods. The library stocks the Boettcher Park LFL and will begin monitoring the East Shore Smokehouse more often. It was noted that not all are on the LFL website.

PUBLIC COMMENT: None.

NEXT MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Thursday, September 26, 2024 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 6:37 p.m.

Respectfully submitted,



Abbi Dooley, Director

Minute taker: Mallory Witham, Assistant Director