

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, June 25, 2024**

**MEMBERS PRESENT:** Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

**OTHERS PRESENT:** Abbi Dooley, Mallory Witham, Felicia Gill

Chair Allen Bone called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**APPROVAL OF MINUTES:** Maggie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, May 28, 2024 as written.* **The motion passed unanimously.**

**FRIENDS OF THE LIBRARY REPORT:** The Friends met last week. The book sale went well and they made over \$1,000.00. They are now storing their books in the Community Room closet, which frees up more room for staff in the workroom. Their next book sale is scheduled for August 23 & 24. Their next donation day is July 18.

**FOUNDATION REPORT:** The Foundation will have a special meeting the week of July 8 to consider the library's request. Their regular meeting is July 30 at 11:30 a.m. The fundraising committee has decided not to do a fundraising event this year.

**LIBRARY DIRECTOR'S REPORT:** The written report from the Director was included in the meeting packet. A report of Youth Services Activities was presented at the meeting.

**BOARD BUSINESS:**

**Financial:**

**May 2024 Financial Report:** Maggie moved and Valerie seconded the *motion to accept the May 2024 Financial Report as presented.* There was discussion regarding the high electric bill for February. **The motion passed unanimously.**

**Request for funding from the Library Foundation:** A summary of funds spent on the renovation project by the library over and above the \$350,000 pledge was reviewed. To continue to pay the renovation bills, the library borrowed from the general fund rather than the INTERCAP loan in order to save on interest charges, however the general fund must be paid back. Therefore the Library is requesting additional funds from the Foundation. George moved and Valerie seconded the *motion to request all remaining monies in the renovation account and all but \$100,000 of remaining investments from the North Lake County Library Foundation.* **The motion passed unanimously.**

**Unfinished Business:**

**Strategic Planning Process Update:** A summary will be emailed out prior to the next meeting.

**New Business:**

**Monthly Statistics Report:** Usage of online resources was discussed. Niche Academy not only offers tutorials for patrons, it also offers a training platform for staff which is not included in the statistics. Educate Station is very inexpensive and should see an increase when school resumes. Flipster only has three magazines available that are not on Libby, one of which is the Consumer Reports Annual Buying Guide. The library is charged by the title.

Collection Development Policy Revision (2<sup>nd</sup> Reading): Brooke moved and George seconded the *motion to approve the Collection Development Policy as revised*. **The motion passed unanimously.**

Makerspace Policy (new policy) – 1<sup>st</sup> Reading: Several wording changes will be made. The final version will be submitted for a vote at the next meeting.

Accessibility Policy Revision: Maggie moved and Brooke seconded the *motion to approve the Library Accessibility Policy as revised*. **The motion passed unanimously.**

Change Staff Development Day from August 23 to August 16 due to FOL Book Sale: Brooke moved and Valerie seconded the *motion to change library closure day from August 23 to August 16, 2024 for a staff development day*. **The motion passed unanimously.**

**OTHER BUSINESS**: None.

**PUBLIC COMMENT**: None.

**NEXT MEETING**: The next regular meeting of the Trustees is scheduled for Tuesday, July 23, 2024 **at 5:00 p.m.** in the Library Community Room. The FY2025 budget workshop will immediately follow the meeting. (Please note the earlier time.)

The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Abbi Dooley, Director