

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, April 23, 2024**

MEMBERS PRESENT: Allen Bone, Valerie Rogers, George Simpson, Brooke Wegner

MEMBERS ABSENT: Maggie Newman

OTHERS PRESENT: Abbi Dooley, Mallory Witham

Meeting called to order by Chair Allen Bone at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA: None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA None.

APPROVAL OF MINUTES: Valerie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, March 26, 2024 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the Friends gave the library \$1,000 for the collection. Their next book sale is tentatively set for June 7-8. Their next donation day is Thursday, May 16. The storage of books in the staff workroom was discussed.

FOUNDATION REPORT: Abbi reported that their next meeting is Tuesday, April 30. Allen will attend for Maggie. The changeover in board members was discussed.

LIBRARY DIRECTOR'S REPORT: (see packet for written report) Abbi added a brief verbal report on the Montana Library Association conference.

BOARD BUSINESS:

Financial:

March 2024 Financial Report: Valerie moved and Brooke seconded the *motion to accept the March 2024 Financial Report as presented.* **The motion passed unanimously.**

Unfinished Business:

Strategic Planning Process Update: Abbi reported that the workshop is set for Monday, May 20 at 5:30 p.m. Brooke and George are preparing materials to send out prior to the workshop.

Building replacement cost for insurance purposes: Abbi reported on the estimated replacement cost per square foot provided by the insurance company and Martel Construction. The trustees requested that Abbi get quotes with various price per square foot and deductibles.

Board Training: A quorum of the Board of Trustees will attend training at the library April 26 and 27. No board business will be discussed.

New Business:

Monthly Statistics Report for March 2024: Abbi noted the library is back to pre-COVID visit numbers.

RM88 Records Destruction Form: George moved and Valerie seconded the *motion to approve the RM88 form for Records Destruction as presented.* **The motion passed unanimously.**

Exam Proctoring Policy Revision: Valerie moved and Brooke seconded the *motion to approve the revisions to the Exam Proctoring Policy as presented.* **The motion passed unanimously.**

Lindke v. Freed - 1st Amendment Ruling: George provided information regarding this case that involved a public official and their personal social media account.

2023 Survey Responses Overview: The trustees reviewed the results in preparation for the Strategic Planning workshop. A public survey is required every two years by the Public Library Standards.

Review of Public Library Statistics for FY22: Abbi demonstrated the data available and the group reviewed relevant topics.

Review of Public Library Standards Road Map: The group reviewed the available road map as a requirement of the Public Library Standards.

Building Committee Report: Abbi gave a report on the status of the renovation and remaining payments due.

OTHER BUSINESS: None.

LIBRARY DIRECTOR'S ANNUAL REVIEW: Abbi waived her right to an executive session. The Trustees reviewed a self-evaluation prior to tonight's meeting and provided verbal feedback.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is schedule for Tuesday, May 28, 2024 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 7:03 p.m.

Respectfully submitted,

Abigail Dooley

Abbi Dooley, Director