

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, March 26, 2024**

MEMBERS PRESENT: Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

OTHERS PRESENT: Abbi Dooley, Mallory Witham, Brittany Simonich

Meeting called to order by Chair Allen Bone at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ADDITIONS OR CHANGES TO THE AGENDA: None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

APPROVAL OF MINUTES: Brooke moved and Valerie seconded the *motion to accept the minutes of the regular meeting of Tuesday, February 27, 2024 as written.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the Friends made approximately \$1,700 at the book sale held March 15 & 16 in the library community room. The Library accepted credit card payments on their behalf. The Friends are now filling and monitoring the book sale corner in the library. Those sales, as well as the credit card sales from the book sale, are retained by the library and earmarked as Friends gifts. The Library is able to offer space for the Friends to store approximately 45 tubs of books in the workroom, which will make future book sales much more efficient and allow the Friends to have them more frequently. They will offer a “donation day” once per month to collect donations for the sales.

FOUNDATION REPORT: Brittany Simonich reported that the Foundation has welcomed Bernie Clave, Pat Cross, Dave Michie, Heather Knutson-Walter, and Brynn Dellwo to their board. Connie Brownell, Cindy Willis, Nancy Armistead, Jim Noon and Becky Peltz will be “retiring” in the coming months. They are sending out a newsletter at the end of this week. Their quarterly meeting is April 30 at 11:30 a.m. in the staff workroom. Allen will attend in Maggie’s absence.

LIBRARY DIRECTOR’S REPORT:

Library Programs & Outreach:

- MLN Virtual Program: March 28 is Montana Local Government Voter Review at 6:30 p.m.
- AARP Safe Driver’s Course: April 2 at 1 p.m.
- MLN Virtual Program: April 10 is Rockhounding at 6:30 p.m.
- Lake County Conservation District Pollinator Garden Seed Program at 1 p.m.
- Tech Class on File Organization: April 16 at 2 p.m.
- Youth programs continue
- National Library Week is April 7 - 13

Building & Equipment:

- Martel will perform the reconstruction of the floor March 22 – 25
- Several things being finished up by Martel

Library Closure Dates:

- March 29th & 30th: Scheduled for Staff Development Day/Easter weekend

Staffing:

- Hired Kate Mostad as a Barista/Library Assistant. Kate Wasem has moved into the part-time Library Assistant position and will continue to act as a substitute barista.

Continuing Education:

- Angela and Mallory renewed their Montana State Library Certification
- A quorum of trustees will attend the Tamarack Federation Spring Retreat: Friday and Saturday April 26 & 27. Brittany asked for clarification on what the Tamarack Federation is. George asked how many typically attend.

BOARD BUSINESS:

Financial:

February 2024 Financial Report: Valerie moved and George seconded the *motion to accept the February 2024 Financial Report as presented*. **The motion passed unanimously.**

Unfinished Business:

Strategic Planning Process Update: George and Brooke met and have decided on a plan to facilitate productive discussions with all of the participants. The session will be goal focused. Abbi will send out a poll to determine a date and time.

Appraisal of the building for insurance purposes: This agenda item was tabled at the February meeting. Abbi reported that it was no longer necessary for a vote. She has met with the library's insurance agent and they will provide a replacement cost estimate.

New Business:

Monthly Statistics Report: Abbi provided the November – February report to the Trustees prior to tonight's meeting.

Tamarack Federation Spring Retreat: A quorum of the library's board of trustees will attend this training to satisfy the Public Library Standards requirements. Valerie is the library's voting trustee.

Schedule Library Director's Annual Review: The review is scheduled for the April 23 meeting. Abbi will complete a self-evaluation prior to the review.

Building Committee Report: Abbi reported that Martel has a few things left to finish, but they are nearly done.

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is Tuesday, April 23, 2024 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 6:23 p.m.

Respectfully submitted,



Abbi Dooley, Director