

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, January 23, 2024**

**Members Present:** Allen Bone, George Simpson, Brooke Wegner

**Members Absent:** Maggie Newman, Valerie Rogers

**Others Present:** Abbi Dooley, Mallory Witham

Chairman Allen Bone called the meeting to order at 5:31 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**APPROVAL OF MINUTES:** Brooke moved and George seconded the *motion to accept the minutes of the regular meeting of Tuesday, November 28, 2023 as written.* **The motion passed unanimously.**

**FRIENDS OF THE LIBRARY REPORT:** They will meet Friday. Their fall donation drive raised money toward the purchase of the espresso machine.

**FOUNDATION REPORT:** Allen reported that there were several new members at the meeting and that there was no financial report. They are updating their social media and they are looking for grant writers. Several officers are leaving and several new members have joined. They would like to participate in the library's strategic planning process.

**LIBRARY DIRECTOR'S REPORT:** Abbi's written report was included with the packet. She explained the current financial situation concerning the INTERCAP loan. A date was set for February 20<sup>th</sup> at 5 p.m. to have an initial strategic planning session with the foundation.

**BOARD BUSINESS:**

**Financial:**

**November 2023 & December 2023 Financial Report:** Brooke moved and George seconded the *motion to accept the November and December 2023 Financial Report as presented.* **The motion passed unanimously.**

**Annual Clarkson proceeds:** \$8,713.36 (4<sup>th</sup> quarter report not yet received)

**Unfinished Business:**

**New Business:**

**Monthly Statistics Report:** November & December 2023 – *delayed, will present at February meeting.*

**Clarkson proceeds:** Abbi requested approval to deposit the 2024 Clarkson distribution into Fund 5799 to fund the coffee shop. George moved and Brooke seconded the *motion to post the \$8,713.36 proceeds received from the Clarkson Trust to Fund 5799 The Joyful Cup to fund the initial coffee shop expenses.* **The motion passed unanimously.**

**Request temporary permission for the Director to move money into and out of Whitefish Credit Union as needed:** Abbi explained that when the WFCU account was set up the resolution requires permission from the trustees to transfer funds from it. She asked for temporary permission through this fiscal year (June 30) to be able to move money without

board approval to be able to pay renovation bills. There was discussion about the needed length of time, and it was agreed that through March should suffice. Additional permission would be requested if necessary. George moved and Brooke seconded the *motion to grant the Library Director permission to transfer money from Whitefish Credit Union as needed for expenses through March 31, 2024. The motion passed unanimously.*

**Building Committee Report:** Plumbing is to be finished tomorrow. Tile in public restrooms must be fixed. Thursday at 10 am is the punch walk with the architects and Martel. Martel is still working on the exterior and the concrete.

**OTHER BUSINESS:**

- George requested the saying of the Pledge of Allegiance be added to the beginning of each meeting agenda, as it is recited by most government boards. There was discussion and the trustees agreed this is a reasonable request.

**PUBLIC COMMENT:** None.

**NEXT REGULAR MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, February 27, 2024 at 5:30 p.m. in the Library Community Room.

The meeting adjourned at 6:32 p.m.

Respectfully submitted,

*Abigail Dooley*

Abbi Dooley, Director