

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, September 26, 2023**

**MEMBERS PRESENT:** Maggie Newman, Valerie Rogers, Brooke Wegner

**MEMBERS ABSENT:** Allen Bone, George Simpson

**OTHERS PRESENT:** Abbi Dooley, Mallory Witham, Felicia Gill, Cindy Willis, Holly Wurl

Meeting called to order by Vice Chair Brooke Wegner at 5:31 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** Holly Wurl requested that all Board meetings be streamed on Zoom. Holly also made a statement of concern that the Library no longer subscribes to the Missoulian newspaper.

**APPROVAL OF MINUTES:**

Valerie moved and Maggie seconded the *motion to accept the minutes of the regular meeting of Tuesday, August 22, 2023 as written.* **The motion passed unanimously.**

**FRIENDS OF THE LIBRARY REPORT:** Abbi reported that the Friends will be sorting and removing donated items each month, so the Library will now be able to accept more donations.

**FOUNDATION REPORT:** Cindy gave a follow-up report on the Foundation's fundraiser and noted that the Friends worked with them at the event. Their next quarterly meeting is October 17. They are discussing a social gathering to include the library staff, board, Friends and Foundation members.

**LIBRARY DIRECTOR'S REPORT:**

**Library Programs & Outreach:**

**Youth Programming:** Felicia provided a report on youth programs and outreach. A copy is attached to the minutes.

**MLN Virtual Program:** Two attended the Bison Archaeology in Glacier National Park with Kyle Langley online program on Monday, September 25 at 6 p.m. The next event is Hauntings of Montana with Ellen Baumler, October 12 at 6:30 p.m. on Zoom.

**Staff Development Day:** Jodi O'Sullivan provided Narcan training for the staff. The staff brainstormed ideas for moving back into the renovated building. Moving out required too much staff time and took a physical toll. Ideas included rental of a U-Haul to avoid back-and-forth moving or contacting Harbor Light for use of their truck. Volunteers will be sought first to do the heavy lifting before hiring anyone.

**Continuing Education/Meetings:**

**MSL Commission Meeting October 11:** Abbi will attend in Columbus, MT representing Tamarack Federation.

**MSC Fall Members Meeting October 18:** Abbi will attend online.

**Tamarack Federation Meeting:** Abbi & Valerie will attend on Thursday, October 19<sup>th</sup> at 6 p.m. via Zoom.

**MLA Membership:** All trustees and librarians have membership in the Montana Library Association

**Building and Equipment:**

ECF Funding for hotspots: Abbi reported that the ECF funding cycle is nearing its end. She received a request from ECF for a policy and form that asked for very personal information and goes against the public library principles of equal access. Abbi's recommendation to the Board is to decline to supply this policy, which will cause denial of payment to T-Mobile. Abbi recommended the FY22 \$3,000 Trust Grant received from GPCF to pay all applicable bills for the ten hotspots. The FY23 grant has already been budgeted to continue this program.

Roof Damage Report: The Library's current insurer will not cover the damage discovered during the renovation. The next step is to contact prior insurers. Maggie volunteered to do this. Abbi noted that the Depreciation Reserve Fund will be used to cover the cost of repair, which is estimated at \$30,000-\$35,000.

New Library Vehicle: The Library purchased a 2023 Chevy Equinox for outreach and travel. The 2014 Ford Connect will be sold by sealed bid.

### **BOARD BUSINESS:**

#### **Financial:**

August 2023 Financial Report: Maggie moved and Valerie seconded the *motion to approve the August 2023 financial report as presented.* **The motion passed unanimously.**

#### **Unfinished Business:**

Coffee shop logo: All present agree they prefer the logo with the book added. Valerie moved and Maggie seconded the *motion to approve the selected coffee shop logo: with book.* **The motion passed unanimously.**

#### **New Business:**

Monthly Statistics Report: Abbi provided the August 2023 statistics report to the Trustees prior to tonight's meeting.

Surplus Equipment: Maggie moved and Valerie seconded the *motion to approve the disposal of surplus equipment (Ford Connect and popcorn maker) under Resolution 2024-02.* **The motion passed unanimously.**

Building Committee Report: Abbi reported that she attended a site visit with Mosaic and Martel for rough-in. The project manager has resigned from Martel, but a new project manager has been assigned. The Friends of the Library will be given a tour next Tuesday prior to an on-site OAC meeting.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**NEXT REGULAR MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is Tuesday, October 24, 2023 at 5:30 p.m. at the library's temporary location.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,



Abbi Dooley, Director