

AGENDA
NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, October 24, 2023 ~ 5:30 p.m.

ADDITIONS OR CHANGES TO THE AGENDA

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA (Address items to the Chair.
Trustees take no action on items discussed.)

2024 INSURANCE PRESENTATION: (*Robert Turner, Marsh McLennan Agency*)

Election of insurance options for health, dental, vision and life for 2024 (**Action – Request Public Comment**)

APPROVAL OF MINUTES:

- Accept minutes of the regular meeting of Tuesday, September 26, 2023 (**Action – Request Public Comment**)

FRIENDS OF THE LIBRARY REPORT: (*Abbi*)

FOUNDATION REPORT: (*Maggie*)

LIBRARY DIRECTOR'S REPORT:

Library Programs & Outreach:

- Youth Programs: (*Felicia*)
- MLN Virtual Program: Hauntings of Montana with Ellen Baumler, October 12 at 6:30 p.m. on Zoom
- MLN Virtual Program: Logic and Magic with Dr. Jon Turk, November 2 at 6:30 p.m. on Zoom
- Trick or treat at the library on October 31

Continuing Education/Meetings:

- MSL Commission Meeting October 11 Report

Building & Equipment:

- Popcorn maker sold to Havre-Hill County Library

Library Closure Dates:

- Friday, November 10 for Veteran's Day
- Wednesday, November 22 closing at 4 p.m.
- Thursday & Friday, November 23-24 for Thanksgiving holiday

Administrative:

- Zoom subscription up for renewal (\$150), Microsoft TEAMS available for free
- Fall 2023 bi-annual public survey – feedback requested (will be live November 1 – December 31)

BOARD BUSINESS:

Financial:

- September 2023 Financial Report: (**Action – Request Public Comment**)

- Clarkson 3rd Quarter 2023 Report

Beginning market value 6/30/23	380,472.15
Income & Capital Gain Distributions	1,921.15
Withdrawals and fees	(1,143.64)
Change in account value	(14,669.44)
Market value on 09/30/23	366,580.22

Unfinished Business:

- Update on insurance coverage for roof damage (**Maggie**)

New Business:

- Monthly Statistics Report: September 2023
- Tamarack Federation Meeting Report with Joys & Concerns (**Valerie**)
- Opening of sealed bids for 2014 Ford Connect van (**Action – Request Public Comment**)
- Request to North Lake County Library Foundation for \$3,500 for Large Print Subscription (**Action – Request Public Comment**)
- INTERCAP loan update and Memorandum of Understanding with North Lake County Library Foundation regarding INTERCAP loan repayment
- Trustee continuing education requirement reminder for FY24 – 3 years with a quorum
- Fee Schedule Update (**Action – Request Public Comment**)
- Materials Donation Policy Update (**Action – Request Public Comment**)

Building Committee Report: (Allen, Maggie or Abbi)

OTHER BUSINESS:

PUBLIC COMMENT:

NEXT REGULAR MEETING: Tuesday, November 28, 2023 at 5:30 p.m.

ADJOURNMENT: