

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, July 25, 2023**

**MEMBERS PRESENT:** Allen Bone, Maggie Newman, Valerie Rogers, George Simpson, Brooke Wegner

**OTHERS PRESENT:** Abbi Dooley, Mallory Witham, Connie Brownell

Meeting called to order by Acting Chairman Allen Bone at 5:30 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**APPROVAL OF MINUTES:** Maggie moved and Valerie seconded *the motion to accept the minutes of the regular meeting of Tuesday, June 27, 2023 as written. The motion passed unanimously.* Valerie moved and George seconded *the motion to accept the minutes of the budget workshop of Tuesday, July 18, 2023 as written. The motion passed unanimously.*

**FRIENDS OF THE LIBRARY REPORT:** No report.

**FOUNDATION REPORT:** Connie gave an update on the fundraising event. A mailing in June spurred a considerable amount of donations toward the renovation project. Maggie noted that the Foundation is within \$200,000 of their \$2 million goal. Connie will apply to the Gianforte Foundation for a grant. George reminded everyone that during their visit, the Gianforte's expressed interest in attending the grand reopening event.

**LIBRARY DIRECTOR'S REPORT:**

**Library Programs & Outreach:**

Community Conversation for LTC Access Grant: This was held Tuesday, July 25 at 11:15 a.m. at the Greater Polson Community Foundation office. James Rowe from OTOjOY explained the hearing loop system to six people in attendance.

Youth Programming: A written report was submitted with the meeting materials packet.

Families First Partnership: The library will work with Family First's new Lake County coordinator, Brittany Simonich on various programming for children and families.

August Summer Reading Program: August 3 – Cookie & rock decorating, August 10 – Movie Day ("Trolls"), August 17 – Ice Cream Social with special guest, children's author Valerie Bolling, prize drawings; all at 10 a.m.

Tropical Painting Program with Lizzy: Friday, August 11 at 2 p.m. (pre-register).

**Continuing Education/Meetings:**

MSL Fall Workshops in Great Falls: Abbi will attend September 17-19. If any trustees are interested, contact Abbi.

**Administrative:**

Grant: The Library was awarded a \$2,500 impact grant (on a \$1,500 request) from Greater Polson Community Foundation to purchase a TV and sound system for the library's meeting room.

Continuing Education Changes: For directors all credits are electives in any category, for staff 20 (instead of 40) are in each category and 40 are electives. Trustees remain the same.

Changes to State of Montana holidays: A bill signed by the governor (HB13) changes state holidays for employees. It includes the addition of an annual floating holiday for all staff (and may remove general election day – waiting on determination). The library follows the state holiday schedule. Abbi will work on revisions to affected policies.

Community Survey due in 2023: Question requests? Be thinking of questions you would like included. The survey will go out later this year.

Public Library Standards: Were submitted on time.

**Staff:**

Certification: Felicia Gill achieved her Montana State Library Certification.

**BOARD BUSINESS:**

**Financial:**

June 2023 Financial Report: Valerie moved and Maggie seconded *the motion to approve the June 2023 financial report as presented.* **The motion passed unanimously.**

Request to transfer amount over \$250,000 from WFCU to Glacier Bank: It was decided that the excess amount was not significant enough to be concerned with and the interest rate at WFCU is much better. **The agenda item died on the table with no motion made.**

Clarkson 2<sup>nd</sup> Quarter 2023 Report

Beginning market value 3/31/23	370,461.72
Income & Capital Gain Distributions	1,935.08
Withdrawals and fees	(2,340.17)
Change in account value	10,415.52
<b>Market value on 06/30/23</b>	<b>380,472.15</b>

**Unfinished Business:**

New Logos: Abbi presented three ideas for the new library logo and one idea for the coffee shop logo that she created. Abbi will use feedback to revise the library logo options.

New Address: The library's new address for the building and mailing purposes is now 102 1st Street East.

**New Business:**

Monthly Statistics Report: Abbi provided the June 2023 statistics report to the Trustees prior to tonight's meeting.

FY2024 Budget: No proposed changes before August vote.

Election of FY2024 Officers (chair and vice chair limited to 3-year recurring terms):

Maggie nominated Allen for Chair. George seconded it.

Maggie nominated Brooke for Vice Chair. Valerie seconded it.

Maggie nominated Valerie for Tamarack Representative. George seconded it.

Designation of Foundation Representative (not an elected position) Maggie volunteered to continue.

Brooke moved and Maggie seconded *the motion to approve the slate of officers as presented.* **The motion passed unanimously.**

Abbi will update the bank accounts to reflect the new officers. Clint Hoxie will be removed from all bank and credit union accounts. Brooke Wegner will be added as a signer on the Glacier Bank checking account. Accounts at First

Interstate Bank, Whitefish Credit Union and the sweep account at Glacier Bank will have Allen Bone, Abbi Dooley and Mallory Witham as signers.

**Building Committee Report:**

There is a walk-through meeting scheduled for July 25 at 1 p.m. – a quorum of the board may be present but no library business will be discussed. Another walkthrough tour is scheduled for August 1<sup>st</sup> at 4 p.m. All that attend are required to wear closed toe shoes & hard hats are on site to borrow. Abbi reported that the Library has paid \$350,000 toward the project which is the total committed amount.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:**

**NEXT REGULAR MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, August 22, 2023 at 5:30 p.m. at 301 16<sup>th</sup> Ave. E. (Polson United Methodist Church). A public hearing for the FY2024 Budget will start at 5:30 p.m. with the regular business meeting immediately following.

The meeting adjourned at 6:47 p.m.

Respectfully submitted,

*Abigail J. Dooley*  
Abbi Dooley, Library Director