

**AGENDA**  
**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
Tuesday, August 22, 2023 ~ 5:30 p.m.

**PUBLIC HEARING:**

- Fiscal Year 2024 Preliminary Budget (*Request Public Comment*)

**ADDITIONS OR CHANGES TO THE AGENDA**

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA**

**APPROVAL OF MINUTES:**

- Accept minutes of the regular meeting of Tuesday, July 25, 2023 (*Action – Request Public Comment*)

**FRIENDS OF THE LIBRARY REPORT:** (*Abbi*)

**FOUNDATION REPORT:** (*Foundation Representative or Abbi*)

**LIBRARY DIRECTOR'S REPORT:**

**Library Programs & Outreach:**

- Painting Program: There were nine attendees at the August 11 program each with a different interpretation
- Youth Programming: (*Felicia – written report*)
- Story Time: Returns August 31 with a new time of 10 a.m. for 3-5 year olds
- Mario Kart Tournament: September 13 for ages 7-10, registration required
- St. Joseph Assisted Living Outreach: (*Angela – written report*)
- MLN Virtual Program: Bison Archaeology in Glacier National Park with Kyle Langley Monday, September 25 at 6 p.m. on Zoom

**Continuing Education/Meetings:**

- MSL Fall Workshops in Great Falls: Abbi will attend September 17-19
- MLA Fall Retreat at Chico Hot Springs October 1 & 2: No staff are attending
- MSL Commission Meeting October 11: Abbi may attend in person, representing Tamarack Federation

**Administrative:**

- Community Survey due in 2023: Request for questions to include
- Floating Holiday Update (guidance from MT state HR in packet)
- Schedule Strategic Planning Session: Include Trustees, Staff, Foundation and Friends to revise mission and vision statements and set a strategic plan for post-renovation see for example strategic plan:  
<https://www.missoulapubliclibrary.org/strategic-plan/>

**Staff:**

- Resignation: Lizzy Jore has submitted her resignation with her last day as September 1
- Hiring and staffing update

**Scheduled Library Closure Dates:**

- Monday, September 4 for Labor Day

**BOARD BUSINESS:**

**Financial:**

- July 2023 Financial Report: **(Action – Request Public Comment)**

**Unfinished Business:**

- Selection of new library logo and coffee shop logo **(Action - Request Public Comment)**

**New Business:**

- Monthly Statistics Report: July 2023
- Request Schedule Changes for remainder of 2023 **(Action - Request Public Comment)**
  - Close at 5:30 p.m. on Fridays beginning September 1
  - Close on Friday, September 22 for Staff Development Day
  - Close on Friday, November 24 (day after Thanksgiving) – all FT staff have requested this date as their floating holiday
- Adopt FY2024 Budget **(Action - Request Public Comment)**
  - Changes made since July meeting: increase compensated absences and add expense for roof repair

**Building Committee Report: (Allen or Abbi)**

- Furniture, Shelving & Equipment update

**OTHER BUSINESS:**

**PUBLIC COMMENT:**

**NEXT REGULAR MEETING: Tuesday, September 26, 2023 at 5:30 p.m.**

**ADJOURNMENT:**