

**AGENDA**  
**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
Tuesday, July 25, 2023 ~ 5:30 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA**

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA**

**APPROVAL OF MINUTES:**

- Accept minutes of the regular meeting of Tuesday, June 27, 2023 (**Action – Request Public Comment**)
- Accept minutes of the budget workshop of Tuesday, July 18, 2023 (**Action – Request Public Comment**)

**FRIENDS OF THE LIBRARY REPORT:** (*Abbi*)

**FOUNDATION REPORT:** (*Maggie*)

**LIBRARY DIRECTOR'S REPORT:**

**Library Programs & Outreach:**

- Community Conversation for LTC Access Grant: Tuesday, July 25 at 11:15 a.m. at the Greater Polson Community Foundation office
- Youth Programming: (**Felicia – written report**)
- Families First Partnership
- August SRP: August 3 – Cookie & rock decorating, August 10 – Movie Day (“Trolls”), August 17 – Ice Cream Social with special guest, children’s author Valerie Bolling, prize drawings; all at 10 a.m.
- Tropical Painting Program with Lizzy: Friday, August 11 at 2 p.m. (pre-register)

**Continuing Education/Meetings:**

- MSL Fall Workshops in Great Falls: Abbi will attend September 17-19

**Administrative:**

- Grant: The Library was awarded a \$2,500 impact grant from Greater Polson Community Foundation to purchase a TV and sound system for the library’s meeting room.
- Continuing Education Changes: For directors all credits are electives in any category, for staff 20 (instead of 40) are in each category and 40 are electives. Trustees remain the same.
- Changes to State of Montana holidays: Elimination of Election Day, replaced with an annual floating holiday for all staff
- Community Survey due in 2023: Question requests
- Public Library Standards completed on time

**Staff:**

- Certification: Felicia Gill achieved her Montana State Library Certification

**BOARD BUSINESS:**

**Financial:**

- June 2023 Financial Report: (**Action – Request Public Comment**)
- Request to transfer amount over \$250,000 from WFCU to Glacier Bank (**Action – Request Public Comment**)

- Clarkson 2<sup>nd</sup> Quarter 2023 Report

Beginning market value 3/31/23	370,461.72
Income & Capital Gain Distributions	1,935.08
Withdrawals and fees	(2,340.17)
Change in account value	10,415.52
<b>Market value on 06/30/23</b>	<b>380,472.15</b>

**Unfinished Business:**

- New Logos

**New Business:**

- Monthly Statistics Report: June 2023
- FY2024 Budget: Review and changes proposed before August vote
- Election of FY2024 Officers (chair and vice chair limited to 3-year recurring terms)
  - Chair (*1-year term; no more than 3 consecutive terms*)
  - Vice Chair (*1-year term; no more than 3 consecutive terms*) (*Allen – has served 3 consecutive terms*)
  - Tamarack Representative (*2-year term*) (*Brooke has served 1 full term*)
- Designation of Foundation Representative (*not an elected position*)

**Building Committee Report: (Allen & Maggie)**

- Walk-through meeting scheduled for July 25 at 1 p.m. – a quorum of the board may be present but no library business will be discussed.
- Library has paid \$350,000 toward project (total of committed amount)

**OTHER BUSINESS:**

**PUBLIC COMMENT:**

**NEXT REGULAR MEETING: Tuesday, August 22, 2023 at 5:30 p.m.**

- 5:30 p.m. Public Hearing: FY2024 Budget Adoption (no FY23 Budget Amendments)
- Regular monthly meeting immediately following

**ADJOURNMENT:**