

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, April 25, 2023**

MEMBERS PRESENT: Clint Hoxie, Allen Bone, Maggie Newman, Brooke Wegner, Holly Wurl

OTHERS PRESENT: Abbi Dooley, Mallory Witham, George Simpson, Valerie Rogers, Connie Brownell

Meeting called to order by Chairman Clint Hoxie at 5:00 p.m.

ADDITIONS OR CHANGES TO THE AGENDA: Add a discussion on Builder's Risk insurance under New Business.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

TRUSTEE TRAINING: Short Takes for Trustees videos "Working with Friends" (12 minutes).

APPROVAL OF MINUTES: Holly requested corrections to the minutes. Allen moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, March 21, 2023 as corrected.* **The motion passed unanimously.**

Holly requested the amount of the GMP (\$2,242,446) be included in the minutes. Brooke moved and Maggie seconded the *motion to accept the minutes of the special meeting of Tuesday, April 4, 2023 as corrected.* **The motion passed unanimously.**

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the Friends are planning a Book Sale June 16 & 17 at the Presbyterian Church. They are preparing a mailing.

FOUNDATION REPORT: Connie Brownell reported the total raised for the renovation so far is \$1,833,216, with approximately \$250,000 of that in pledges. This does not include the TIF grant funds of approximately \$130,000. Connie also reported that the Foundation plans to have another fundraiser this summer. The group is still pursuing grants and are contacting new residents.

LIBRARY DIRECTOR'S REPORT:

Library Programs & Outreach:

Programs: Mother Goose and Story Time have continued with great success in our new youth program room.

Mushroom Foraging Online Program: There were 12 Polson attendees online and 9 registered for the recording. Over 300 joined virtually and over 589 people had registered from all over the country and Canada.

May Day Program: Monday, May 1st drop in craft geared toward adults and supervised children.

Summer Reading Program Preview: The theme is "All Together Now" focused on kindness and community. Paper reading logs will be available as will ReadSquared. Felicia has planned out programs throughout the summer.

Local grant monies received for SRP: Town Pump and Lower Flathead Valley Community Foundation gave the library grants and several local businesses have provided incentives and prizes.

Services to the Public:

Dolly Parton's Imagination Library Update: The Polson library is the hub for all of Lake County (except for Arlee) ages 0-5. We will be partnering with other organizations to help us reach as many local children as possible.

Continuing Education & Meetings:

MLA Conference Reports: Angela & Mallory submitted written reports which were provided to trustees prior to the meeting.

Tamarack Federation Meeting & Training: Will be held April 28 & 29 in Missoula (Brooke and Abbi will attend, others invited). There will be group discussion, disaster planning training and board training. The meeting is at 3:15 p.m. on Friday.

Library Closure Dates: See New Business

Building & Equipment:

Building status update: Most items have been moved out. Kids from MVCA assisted and kids from the middle school leadership class are coming on Thursday. A second storage unit was necessary. The outside book drop was given to the school library in St. Ignatius.

Administrative:

ELSA: The library received the Excellence in Library Services Award again this year.

Donations/Grants Received: The library is the recipient of a \$20,000 Transforming Communities grant. This grant will provide a system for the library to assist those who are hard of hearing. A required Community Conversation will be held early in the Summer. The Library also received \$20,000 from the Greater Polson Community Foundation. This was a directed gift from an anonymous donor, and part of a total \$100,000 gift to the community.

BOARD BUSINESS:

Financial:

March 2023 Financial Report: Allen moved and Brooke seconded the *motion to approve the March 2023 financial report at presented. **The motion passed unanimously.***

GPCF Foundation \$20,000 Anonymous Directed Donation: Due to the size of the gift the Trustees must determine the fund designation for this gift. Maggie moved and Brooke seconded the *motion to post the \$20,000 GPCF donation to new furniture (Fund 4510). **The motion passed unanimously.***

Unfinished Business: None.

New Business:

Monthly Statistics Report: Abbi provided the March 2023 Statistics Report to the Trustees prior to tonight's meeting.

Closure Date Request for Staff Development Day: Abbi requested a staff development day be scheduled for Friday, May 12th for staff to receive training and to get the church spaces better organized. Maggie moved and Brooke seconded the *motion to approve a library closure date on Friday, May 12, 2023 for a staff development day. **The motion passed unanimously.***

Builder's Risk Insurance: Abbi explained the coverage and deductible options that she received from Rob Turner. This provides \$2.1 in coverage for the renovation costs. There were three deductible options with little difference in premium for an annual policy. The consensus was to go with the lowest deductible, but also to ask Martel to get a quote.

Building Committee Report: Allen, Maggie and Abbi noted that there have been virtual meetings with the OAC group (*owner, architect and contractor*). Abbi added she is looking forward to meeting Kenny who will be the primary on site contact.

OTHER BUSINESS:

Abbi presented cards, gift certificates and books that have been added to the collection in thanks to Clint Hoxie & Holly Wurl for their years of service on the Board. Holly gave everyone a copy of an article on the importance of books. The group thanked Holly and Clint and welcomed George and Valerie to the Board.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, May 23, 2023 at 5:00 p.m. 301 16th Ave E (Polson United Methodist Church).

The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Abigail J. Dooley

Abbi Dooley, Library Director