

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, June 28, 2022**

MEMBERS PRESENT: Allen Bone, Maggie Newman, Brooke Wegner, Holly Wurl

MEMBERS ABSENT: Clint Hoxie

OTHERS PRESENT: Abbi Dooley, Mallory Witham

Meeting called to order by Vice Chair Allen Bone at 5:00 p.m.

ADDITIONS OR CHANGES TO THE AGENDA: None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

MINUTES: Holly stated that during the May meeting she asked about costs and research on coffee shops in public libraries and that no answers were given during that meeting. Abbi stated that she had done that research and presented it several years ago. Holly asked if a decision has been made about whether there will be a vendor or the library running the coffee shop. Maggie responded that the committee is leaning toward recommending that the library run it, but no decision has been made. Holly asked if the committee will make the final decision or the board. Abbi answered that the board makes staffing decisions. Abbi stated that the decision has already been made to have a coffee shop. Abbi asked Holly to tell her exactly what she wants her to research. Holly stated she wants to know how many libraries in the state have a coffee shop, how they are run (vendor vs library) and what the income or lease revenue is. Abbi said she will reach out to the libraries for this information. Maggie added that these decisions are not imminent as there has been difficulty getting a contractor on board and confirmed with Holly that she was not asking for a change to the minutes. Brooke moved and Maggie seconded the *motion to accept the minutes of the regular meeting of Tuesday, May 24, 2022 as written. The motion passed with one abstention.*

FOR: Allen Bone, Maggie Newman, Brooke Wegner

AGAINST: None

ABSTAINED: Holly Wurl

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the FOL are giving the library \$5,000 toward collection purchases. They made about \$1,500 at their last book sale. They will have another book sale in August and are selling raffle tickets for an Amish quilt. Abbi suggested to the FOL and the Foundation that they use the library's mailing address rather than pay for post office boxes. Each organization will have a box where they can collect their mail at the library.

FOUNDATION REPORT: Maggie reported that the Foundation has a fundraising event tomorrow evening at the library. The library's architect will make a presentation. The Foundation has raised approximately \$1.58 million so far. They have a booth at the Farmer's Market with the Friends to promote both groups and the capital campaign. They also have an event planned with author Mark Sullivan at the Barn. Abbi added that Mission West Community Development reached out to Ryan Gage to offer their help in applying for two federal grants, the Community Development Block Grant and the USDA Grant. Abbi is working with Steve Clairmont on this. Cindy has a friend that is also helping write grants.

LIBRARY DIRECTOR'S REPORT:

Library Programs & Outreach:

Tech Programs: June 28th at 2 p.m. was Digital Photography Basics with 6 Adults and 3 kids in attendance. July 26th at 2 p.m. is Learn Photoshop Skills.

Summer Reading Program: As of June 24th there are 449 people registered for the program. There were many school tours in May & June, and Felicia visited many classrooms. Thursday morning programs are: June 30 – Maker Truck, July 7 – Boat Building Day & Usborne Book Fair, July 14- Flathead Lake Biological Station Plankton Races, July 21 - Montana PBS. The TAB Book Club has 16 participants and meets every other Monday. There is also “Pawsitive Reading Partners” with Riley the therapy dog on Friday mornings by registration.

First Friday Music in the Library: The kick off to this series was June 3 with John Glueckert on guitar. Doug Trost was unable to play, but will make up for it on Friday, July 1 at 3:30 p.m. A nice little group gathered around John, while the rest of us enjoyed the background music of his acoustic guitar.

Mystery & Suspense Authors Program: Three authors were at the library on Saturday, June 11 at 10 a.m. with 21 attendees. Mallory reported that Leslie Budewitz, Christine Carbo and Gwen Florio were all at the library for this presentation. The crowd was enthusiastic and asked great questions.

Life’s a Beach Read! Angela’s program on Tuesday, June 21st at 11 a.m. had one attendee.

Humanities Montana Program: Greg Smith presents “An Inconvenient Grizzly” on Monday, July 11 at 6 p.m.

Live History Program: Cheryl Hesser performs as Annie Oakley on Wednesday, July 13 at 11 a.m.

Painting Program: Lizzy will teach a lavender painting program on July 19 at 11 a.m. This class has filled up with 12 participants.

Guide to Turning 18: The Guide was printed and delivered to the high school to be distributed to all of the Class of 2022 PHS seniors. The cost to print these at the UPS Store was significantly higher than last year, so this service will be reevaluated. Brooke suggested that Abbi check with the Ronan print shop next year, as they have been more reasonable.

MLA/PNLA/MPLA Tri-Conference: Lizzy and Sierra will attend the full conference. Abbi and Angela are presenting a program and will each attend one day, as per the presenting contract. The conference is in Missoula August 3-6. Registration is open on the MLA website. Early registration deadline is now July 8. Abbi added that there is a budget for Trustees to attend if anyone wants to go.

Public Service Academy: Abbi and Mallory will attend the University of Montana Public Service Academy on August 11 & 12 in Missoula.

Administrative:

Greater Polson Community Foundation: The Library was awarded a grant for \$1,500 to purchase a gaming system. Holly asked if they specified it for the gaming system. Abbi answered that the library specifically asked for this in the grant request and it was approved by the Foundation.

Public Library Standards: The document was signed and submitted. The Library met all standards for FY22.

Library Closure Date:

Monday, July 4th for Independence Day

BOARD BUSINESS:

Financial:

May 2022 Financial Report: Abbi provided the May 2022 Financial Report to the Trustees prior to tonight’s meeting. Maggie moved and Holly seconded the *motion to accept the May 2022 Financial Report as presented. The motion passed unanimously.*

FOR: Allen Bone, Maggie Newman, Brooke Wegner, Holly Wurl
AGAINST: None

Unfinished Business:

Insurance Carrier: Holly asked if the library got a new insurer. Abbi answered that she just got the final information today and the library will go back to Cincinnati. Holly stated that the Employee Handbook had been based off of MACO's sample and asked if we need to rewrite it. Abbi said no, that the MACO handbook is still valid and is very similar to what the County uses.

New Business:

Monthly Statistics Report: Abbi provided the May 2022 Statistics Report to the Trustees prior to tonight's meeting. Everyone noted the increases and Abbi said that the staff has noticed an uptick in library users.

Building Committee Report: (Allen & Maggie) The architect will bring QR codes to place in the library so visitors can take a 360-degree tour of each area's rendering. There hasn't been any further news.

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

BUDGET WORKSHOP: The FY2023 Budget Workshop will be held Tuesday, July 19, 2022 at 5:00 p.m. in the library meeting room.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, July 26, 2022 at 5:00 p.m. in the library meeting room.

The meeting adjourned at 5:38 p.m.

Respectfully submitted,

Abigail J. Dooley
Abbi Dooley, Library Director