

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, July 26, 2022**

**MEMBERS PRESENT:** Clint Hoxie, Brooke Wegner, Holly Wurl

**MEMBERS ABSENT:** Allen Bone, Maggie Newman

**OTHERS PRESENT:** Abbi Dooley, Angela Claver, Cindy Willis

Meeting called to order by Chairman Clint Hoxie at 5:00 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**MINUTES:** Brooke moved and Holly seconded the *motion to accept the minutes of the regular meeting of Tuesday, June 28, 2022 as written. The motion passed unanimously.* Brooke moved and Holly seconded the *motion to accept the minutes of the budget workshop of Tuesday, July 19, 2022 as written. The motion passed unanimously.*

**FRIENDS OF THE LIBRARY REPORT:** Abbi reported that the Friends have a book sale set for August 26 & 27 from 10-4 in the library meeting room. They are also selling raffle tickets for a hand-quilted Amish quilt that will be drawn on September 16.

**FOUNDATION REPORT:** Cindy Willis reported that the Foundation is hosting a fundraising event on August 17 from 5-7 p.m. at The Barn on Finley Point. Tickets are \$45 per person and include a drink ticket, appetizers and dessert. Bestselling author, Mark Sullivan will be the guest speaker talking about his latest book, "The Last Green Valley." Bill Martel, a character in the based-on-a-true-story novel, will also be there. The Foundation will have a booth at the Cherry Festival to promote the event, sell tickets and to sell Friends of the Library books. Finally, Cindy reported that in the course of the Foundation presence at the local Farmers' Market, all comments about the Library have been positive. They have been asking people about their first memory of the library, and the fish tank is the most common answer.

**LIBRARY DIRECTOR'S REPORT:**

**Library Programs & Outreach:**

**AARP Driver Training course:** Abbi stated that she has been contacted by the local trainer for the AARP course to host several trainings. There is a small fee to cover materials - \$20 for AARP members or \$25 for non-members. This pays for the booklet and certificate which results in a discount on auto insurance premiums. He is looking for a location other than the Senior Citizens Center to hold the program, and may offer Saturday sessions for working seniors.

**Tech Programs:** July 26 at 2 p.m. was Learn Photoshop Skills with 6 attendees; August 23 at 2 p.m. is Learn How to Start a Website.

**Summer Reading Program:** As of July 20 there are 754 people registered for the program. The remaining Thursday morning programs include LEGOs on July 28 (LEGO Guy had to cancel due to a family health emergency, Abbi has purchased several sets of LEGOs for the day); August 4 – Tribal Waves with music and dancing; August 11 – Movie Day showing Goonies & Moana, and August 18 is the annual Ice Cream Social & Prize Drawing in the Park. The TAB Book Club will meet August 8 and the last meeting is August 22 with an ice cream party.

**Usborne Book Fair:** The library earned \$374 worth of books from sales at the book fair. Abbi reported that this was one of the most successful book fairs in recent years. Moving the date to mid-summer attracted a lot of tourists and summer visitors.

Dungeons & Dragons Program: There were seven attendees for a D&D game held on Monday, July 18<sup>th</sup> in the evening. The goal was to see if there is interest in running regular D&D programs. Jeff Witham (Mallory's brother) was Dungeon Master for the evening.

First Friday Music in the Library: Doug Trost played Friday, July 1 at 3:30 p.m. The Flathead Flute Choir is scheduled for August 5.

Humanities Montana Program: There were 16 attendees for Greg Smith's presentation "An Inconvenient Grizzly" on Monday, July 11 at 6 p.m.

Live History Program: There were 50 attendees for Cheryl Heser's performance as Annie Oakley on Wednesday, July 13 at 11 a.m.

Painting Program: Lizzy had 11 attendees for her lavender painting program on July 19. The wait list was long, so there will be a second class on August 16 at 11 a.m.

### **Continuing Education/Meetings:**

MLA/PNLA/MPLA Tri-Conference: Abbi reminded everyone that the conference is in Missoula August 3-6. Lizzy, Sierra, Angela and Abbi are attending. Abbi and Angela are also presenting on the library's genrefication project.

Public Service Academy: Abbi reminded everyone that she and Mallory will attend the University of Montana Public Service Academy on August 11 & 12.

### **Building & Equipment:**

Roof: The spring roof report is that the roof is in dire shape and has outlived its life span. The recommendation is to make plans now to replace the roof. The architect has also looked at the roof and says it is in good shape considering. We should be able to wait until renovation to do the replacement. If that changes, Abbi will let the Trustees know.

### **Staff:**

- Anniversary Recognition: Maclaen Burningham celebrated 20 years working for the library on July 1.

### **BOARD BUSINESS:**

#### **Financial:**

June 2022 Financial Report: Holly moved and Brooke seconded the *motion to accept the June 2022 Financial Report as presented.* **The motion passed unanimously.**

#### Clarkson 2<sup>nd</sup> Quarter 2022 Report:

Beginning market value 03/31/22	410,418.68
Income & Capital Gain Distributions	1,788.05
Withdrawals and fees	(2,347.42)
Change in account value	(53,132.80)
<b>Market value on 06/30/22</b>	<b>\$356,726.51</b>

Brooke asked about the withdrawals and fees line and what that includes. Abbi explained that the library receives one annual distribution as a withdrawal, so the rest of the time it is fees. She also clarified for Brooke that we cannot use any of the principle for the renovation project.

### **Unfinished Business:**

Budget: Holly noted that the budget and spending has been reduced for magazines and newspapers. Abbi confirmed that the library is spending less, especially on magazines, as many have stopped publishing print editions. Holly asked if there is a way for patrons who do not use the online catalog to know what print magazines the library carries. Abbi

explained that the current edition of all print magazines are face out on the magazine shelves and easy to see. Holly asked if the Library will take recommendations for magazines and Abbi stated that it will, as well as donated subscriptions. Abbi noted that the budget document includes a 10% increase for Maclaen.

Coffee Shops in Montana Libraries: Abbi gathered the information that Holly requested during the June meeting and supplied a report. Clint asked if this satisfied Holly's questions and she responded that it does.

**New Business:**

Monthly Statistics Report: Holly commented on the June technology class attendance. She noted that three of the nine attendees listed were children coloring in the back of the room. She stated that she is concerned about the impact over time of expanding numbers in this way. Abbi explained that the reporting she provides to the state is based on the attendance, not whether or not someone participated. Abbi asked if Holly thought the number on the statistics report should be reduced and she said yes. Abbi will make a note on the July report. Both Brooke and Clint felt it was unnecessary to change the figure.

FY2020 Financial Review Report: The report from Denning, Downing & Associates was supplied prior to the meeting. There was no discussion.

Additional Closure Dates for 2022 Requested: Holly objected to the library being closed on Saturday, September 3 because she feels the library should not be closed for three days on big holiday weekends. She stated that families need a place where they can come while in town or to have something to do. Abbi replied that those weekends are usually quieter in the library, as most families have their own plans or are traveling. Clint stated that it is important for library employees to have time with their families as well. Brooke moved to *close the library on Saturday, September 3 for the Labor Day weekend*. Holly would not second the motion. Clint asked to table the motion until the August meeting. Brooke moved and Holly seconded the *motion to keep the library open on Tuesday, November 1 (Election Day) then swap that holiday, and close the library on Friday, November 25 (extend Thanksgiving holiday)*. **The motion passed unanimously.**

Election of FY2023 Officers: Holly suggested leaving the positions as they are. The others agreed. Brooke moved and Holly seconded the *motion to keep the current positions: Clint as president, Allen as vice, Brooke as Tamarack rep, Maggie as Foundation rep*. **The motion passed unanimously.**

**Building Committee Report:** Abbi reported that the committee met with the architects last week and things are moving forward.

**OTHER BUSINESS:**

- Clint asked if people can subscribe to the library's Google event calendar. Abbi will look into it, but she thinks it is possible.

**PUBLIC COMMENT:** None.

**NEXT REGULAR MEETING:** The next regular meeting of the North Lake County Public Library District Board of Trustees is Tuesday, August 23, 2022 in the Library Meeting Room. A public hearing will be held prior to the meeting at 5 p.m. to hear public comment on the proposed FY2023 Budget.

The meeting adjourned at 5:39 p.m.

Respectfully submitted,

*Abigail J. Dooley*  
Abbi Dooley, Library Director