

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, November 23, 2021**

MEMBERS PRESENT: Allen Bone, Clint Hoxie, Maggie Newman, Brooke Wegner, Holly Wurl

OTHERS PRESENT: Abbi Dooley, Mallory Witham, Cindy Willis, Laura Dever

Meeting called to order by Chairman Clint Hoxie at 5:00 p.m.

ADDITIONS OR CHANGES TO THE AGENDA: None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

APPROVAL OF MINUTES: Allen moved and Brooke seconded the *motion to accept the minutes of the regular meeting of October 26, 2021 as written.* **The motion passed.**

FRIENDS OF THE LIBRARY REPORT: Abbi reported that the Friends gave the library \$2,000 for books.

FOUNDATION REPORT: The Foundation has applied for six grants and are continuing talks with potential donors. The Foundation presented to the Greater Polson Community Foundation last Tuesday. Maggie reported that the campaign has reached approximately \$1.1 million. Abbi and Connie will attend Rotary next week to accept their \$10,000 donation for the children's area.

LIBRARY DIRECTOR'S REPORT:

Library Programs & Outreach:

Meet the Library Apps – Sierra's first technology program was November 9th at 3 p.m. with five attendees.

Cat/Griz Food Drive Results: The Cats won this one 144lbs to 109lbs with three zucchini pushing them over the edge.

Grinchmas Party: The library is hosting an event for families Saturday, December 4th at 10 a.m. Attendees must have a ticket for entry.

Library Closure Dates:

- Closing at 4 p.m. Wednesday, November 24th
- Thursday, November 25th for Thanksgiving
- Thursday, December 23rd – Saturday, December 25th for Christmas holidays
- Friday, December 31st & Saturday, January 1st for New Year's Holiday
- Monday, January 17th for Martin Luther King Jr Day

Administrative:

Public Library Statistics FY2021: Abbi submitted these today and added the report to Google Drive.

Annual Financial Report: Abbi will get this submitted by the December 31st deadline.

Internet and Networking upgrades: Abbi reported that the State Library has funds available to improve broadband in libraries. A technician came to evaluate the library's network.

BOARD BUSINESS:

Financial:

October 2021 Financial Report: Abbi provided the October 2021 claims, monthly spreadsheet and BMS report to the Trustees prior to tonight's meeting. Maggie moved and Brooke seconded the *motion to accept the October 2021 Financial Report as presented.* **The motion passed.**

Unfinished Business:

RFQ for Architect: Abbi and Maggie worked on a new RFQ that was presented to the Trustees for approval. The Trustees reviewed the document and discussed. Allen moved and Brooke seconded the *motion to approve the issuance of the RFQ for an architecture firm for the construction drawing and oversight phase of building renovation, as presented.* **The motion passed.**

New Business:

Formation of Construction Committee: It was agreed that the committee will have the authority to make day-to-day decisions during the construction process rather than waiting to present and get approval from the full Board. The committee will be made up of Allen, Maggie, Abbi, and Mallory. Allen will approach Ginny DuBrucq as a community member and retired architect who could lend a lot of expertise to the project.

Monthly Statistics Report: Abbi provided the October 2021 Statistics Report to the Trustees prior to tonight's meeting. There was a correction to the nook book section.

OTHER BUSINESS:

- Holly asked why the minutes have changed from listing each Trustee's vote to "motion passed." Abbi explained that when Allen was Chairman he did roll call votes. Clint does not do that. Clint added that if Holly wants her vote recorded, she can specify that.

PUBLIC COMMENT:

- Laura Dever thanked the Trustees for serving and said she was happy to be here. She is a City Commission member and mentioned that she is also in Rotary. She added that she was very happy about our renovation.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library Board of Trustees is scheduled for Tuesday, January 25, 2022 at 5:00 p.m. in the library meeting room.

The meeting adjourned at 5:32 p.m.

Respectfully submitted,

Abigail J. Dooley

Abbi Dooley, Library Director