

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
Tuesday, October 26, 2021**

**MEMBERS PRESENT:** Allen Bone, Clint Hoxie, Maggie Newman, Brooke Wegner, Holly Wurl

**OTHERS PRESENT:** Abbi Dooley, Mallory Witham, Robert Turner, Cindy Willis

Meeting called to order by Chairman Clint Hoxie at 4:59 p.m.

**ADDITIONS OR CHANGES TO THE AGENDA:** None.

**PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA:** None.

**2022 HEALTH INSURANCE PRESENTATION:** Robert Turner of PayneWest Insurance presented on the plan options for health insurance for 2022. He also gave information on the dental, vision and life insurance plans. The health insurance has an 8.29% increase from 2021 for the base plan. The ancillary insurance premiums remain the same. Maggie moved and Allen seconded the *motion to select health insurance plan Pacific Source Navigator Silver HSA 3000 to be paid by the library for all full-time staff for 2022, with the option for staff to buy-up to a different plan by paying the difference in premium through payroll deduction. The motion passed.*

**APPROVAL OF MINUTES:**

Two corrections were noted and will be changed in the September 2021 minutes. Maggie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of September 21, 2021 as corrected. The motion passed.*

**FRIENDS OF THE LIBRARY REPORT:** Abbi reported that the FOL are not going to have a book sale this year. The group has mailed their annual membership letter and are hoping to add more board members and volunteers.

**FOUNDATION REPORT:** The Foundation has requested that the Library get a more accurate cost estimate for renovation. The Campaign has raised over \$1 million so far. They have a new director, Jim Noon.

**LIBRARY DIRECTOR'S REPORT:**

**Staff:**

Felicia: Felicia has returned from maternity leave

Jennifer: Jenn has successfully completed her probationary period

Staff Development Day: The day was spent rearranging the adult fiction section by genre. The staff also reviewed the updated employee handbook.

**Library Programs & Outreach:**

Ghost Towns Program: Lizzy presented "Montana's Treasured Past: Ghost Towns and Gold" on October 14<sup>th</sup> at 5:30 p.m. with 28 attendees.

Meet the Library Apps: Sierra's first technology program is November 9<sup>th</sup> at 3 p.m.

Mother Goose: The Library has a partnership with the Lake County Public Health Department. A staff member comes to the program with activities about once per month.

Trick or Treat: Candy will be handed out on Friday, October 29<sup>th</sup>.

**Library Closure Date:**

Thursday, November 11<sup>th</sup> for Veteran's Day.

**Administrative:**

Internet Speed increased: Access Montana increased the internet speed to 100 mbps from 25 mbps and the monthly rate will go down.

Food drive: To replace “Food for Fines” a Bobcat/Griz Food Drive will be held through November 20<sup>th</sup>.

**BOARD BUSINESS:**

**Financial:**

September 2021 Financial Report: Abbi provided the September 2021 claims, monthly spreadsheet and BMS report to the Trustees prior to tonight’s meeting. Brooke moved and Holly seconded the *motion to accept the September 2021 Financial Report as presented.* **The motion passed.**

**Unfinished Business:** None.

**New Business:**

Tamarack Fall Meeting Report: Brooke gave her report on the fall Tamarack meeting. She noted that there were common themes in the Joys and Concerns. Other libraries are working on building improvements, hotspots, staffing changes and COVID-19 challenges. Brooke reported that the Montana Memory Project has completed many new uploads to their new website. Brooke added information about the shared catalog and their advisory committees that help make decisions for the libraries within the state.

Monthly Statistics Report: Abbi provided the September 2021 Statistics Report to the Trustees prior to tonight’s meeting.

2022 Library Closure Dates: Maggie moved and Allen seconded the *motion to approve the 2022 Library Closure Dates as presented.* **The motion passed.**

Addition to fee schedule: Holly moved and Brooke seconded the *motion to approve the revised Fee Schedule as presented.* **The motion passed.**

Update to Study Room Policy: One change was requested and made. Maggie moved and Brooke seconded the *motion to approve the revised Study Room Policy as corrected.* **The motion passed.**

Update to Social Media Policy: Brooke moved and Holly seconded the *motion to approve the revised Social Media Policy as presented.* **The motion passed.**

Update to Board of Trustees By-Laws: Maggie moved and Allen seconded the *motion to approve the revised Board of Trustees By-Laws as presented.* **The motion passed.**

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**NEXT REGULAR MEETING:** The next regular meeting of the North Lake County Public Library Board of Trustees is scheduled for Tuesday, January 25, 2022 at 5:00 p.m. in the library meeting room.

The meeting adjourned at 5:45 p.m.

Respectfully submitted,



Abbi Dooley, Library Director