

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Tuesday, August 24, 2021**

MEMBERS PRESENT: Clint Hoxie, Maggie Newman, Brooke Wegner, Holly Wurl

MEMBERS ABSENT: Allen Bone

OTHERS PRESENT: Abbi Dooley, Mallory Witham, Felicia Gill, Cindy Willis

Public Hearing called to order by Chairman Clint Hoxie at 5:00 p.m.

PUBLIC HEARING:

Fiscal Year 2022 Preliminary Budget: No public comment.

The public hearing ended and the regular meeting was called to order at 5:05 p.m.

ADDITIONS OR CHANGES TO THE AGENDA: Holly requested an addition to Other Business regarding COVID-19.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

APPROVAL OF MINUTES: Maggie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Tuesday, July 27, 2021 as written. The motion passed.*

FRIENDS OF THE LIBRARY REPORT: Abbi reported that Paula Aznoe has resigned from the board for personal reasons. No other news to report at this time.

FOUNDATION REPORT: Maggie reported that the Foundation has met with the County Commissioners as well as the City Manager. The Foundation submitted an ARPA funding request to the County for the bathroom renovation, but it was not selected in the first round of projects. Donations continue to come in for the capital campaign. The chili cook-off was cancelled due to lack of entrants. Maggie stated that Hu Beaver has agreed to do a current cost analysis for the renovation project.

LIBRARY DIRECTOR'S REPORT:

Building & Equipment:

Roof: Abbi reported that water was leaking from an HVAC vent in the staff restroom. It was determined that there was a small hole in the roof which was repaired by Whiting Waterproofing.

Public MFP: Abbi reported that the new Canon copy machine was installed on August 13th and is up and running. Patrons can fax, scan to email or USB, print from their own device or make copies in black and white or color. There is a coin and bill machine that accepts the money for prints and copies. The Library will advertise and thank the donors, PayneWest Insurance, the Greater Polson Community Foundation and the Friends of the North Lake County Public Library.

Konica Copier: Fisher's Technologies can give the library a better rate on maintenance, so we will not renew the maintenance agreement with Anders Business Services.

Library Programs & Outreach:

Summer Reading Program Wrap-up: Felicia reported that in August she had the Mission Valley Animal Shelter and Hell Roaring Kennels together for a program. Training and dog safety tips were given and the audience loved interacting with the dogs. Donations were gathered and presented to the shelter during that program. August 12th was the Ice Cream

Social. The ice cream bars were a great hit. It was a huge success and perfect weather to be outside. This year, 458 readers participated, reading 219,561 minutes and 723 books. There were 117 people who completed all 8 levels of the program. Total Thursday program attendance was 389.

Adult program reports: Mallory reported that James Thane gave a program on Thursday August 5th: "From Glacier to Blue Deer to Poisonville and Lakeside: A Look at Some of the Most Entertaining Mystery Novels Set in Montana". There were five people in attendance. Mallory noted that this was the week of the Boulder Creek fire evacuations and it was the first in-person program for the library since early last year. Thane is a local author who has written five crime novels and a non-fiction book. That book is "A Governor's Wife on the Mining Frontier: The Letters of Mary Edgerton from Montana 1863-1865." Thane has agreed to work on doing a program on her life and that book for the library next year. Karen Dunwell from the Polson Flathead Lake Museum gave a program on August 19th: "Busting the Monster Myth: Flathead Monster Reports and Sightings." There were twenty in attendance. The library received very positive feedback and there are plans to have Karen back next year to do a children's version of the program.

ARPA Funding for Hotspots: Abbi reported that she received approval from Lake County to go forward with purchasing hotspots using ARPA funds. She will work with the County to get this going.

Partners:

Holds Sheltering: Abbi reported that the holds sheltering pilot has concluded and the Partners voted to stop holds sheltering, with the exception of very limited sheltering by small libraries for no more than 28 days. The data collected during the pilot had some flaws and couldn't take into account holds placed on on-order items since there wasn't a copy available for all patrons to place a hold. Those who prefer placing holds were unhappy and those who prefer browsing liked the increased selection. COVID also skewed the data. This will be revisited in a year.

Library Closure Date:

Abbi reported that the library will be closed Monday, September 6th for Labor Day.

Felicia and Cindy left the meeting.

BOARD BUSINESS:

Financial:

July 2021 Financial Report: Abbi provided the July 2021 claims, monthly spreadsheet and BMS report to the Trustees prior to tonight's meeting. Maggie asked for clarification on OCLC. Abbi explained that it is the system used for interlibrary loan that lists all of the library's holdings and is a requirement of the Montana Shared Catalog. Holly moved and Brooke seconded the *motion to accept the July 2021 Financial Report as presented*. **The motion passed.**

Unfinished Business: None.

New Business:

Monthly Statistics Report: Abbi provided the July 2021 Statistics Report to the Trustees prior to tonight's meeting.

Fee Schedule: Abbi stated the formal fee schedule is new, but the charges have not increased with the exception of the new color copy and printing charges. She did note that there is no longer a need to charge for faxes, based upon the library's long distance minute plan, and because now they can be sent by the patrons. Holly asked about the library providing notary services. Abbi stated that Angela still needs to take the test and the plan is to have that done in October. Maggie asked if we would charge for that service. Prior discussion was that there would not be a charge unless it became a big drain on staff time. Maggie moved and Brooke seconded the *motion to approve the Fee Schedule as presented*. **The motion passed.**

Adopt FY2022 Budget: Maggie moved and Brooke seconded the *motion to adopt the fiscal year 2021-2022 budget through Resolution No. 2022-01 and send a letter requesting 11.14 mills in funding to the Lake County Clerk and Recorder*. Holly Wurl abstained from the vote. **The motion passed.**

OTHER BUSINESS:

COVID-19: Holly expressed concern over the current COVID-19 case rates in relation to requiring masks, and asked that the Board require masks again. Abbi stated that she believes there was a law passed through the state legislature this year making it illegal for the Board to do that, but she will check with the County Attorney to be sure. Abbi noted that the Board cannot vote to require masks during this meeting, as it is not an item on the agenda, but they could vote to hold a special meeting to address it. Holly made the *motion to hold an emergency meeting to act on the COVID issue*. No one seconded the motion. **The motion failed.** Clint asked that the posted signs be updated to note a recommendation to wear masks.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library Board of Trustees is scheduled for Tuesday, September 21, 2021 at 5:00 p.m. in the library meeting room.

The meeting adjourned at 5:32 p.m.

Respectfully submitted,



Abbi Dooley, Library Director