

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BUDGET WORKSHOP
Thursday, July 15, 2021
Library Meeting Room**

Members Present: Allen Bone, Clint Hoxie. Maggie Newman, Brooke Wegner

Members Absent: Holly Wurl

Others Present: Abbi Dooley, Mallory Witham

Workshop called to order by Chairman Clint Hoxie at 5:30 pm

ADDITIONS OR CHANGES TO THE AGENDA: None.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

BUDGET WORKSHOP: Abbi had sent out the preliminary expenditure budget for FY2022 to the Trustees prior to tonight's meeting. She had one change to the budget – add \$150,000 to fund 2759 object 355 for architect fees related to renovation.

There was discussion regarding items that were over 125% of the prior year's budget. Maggie asked if a COLA was added to the wages and if the Technology Librarian position was included. Abbi responded that a COLA was not added and the wages for the Technology Librarian are included.

Maggie asked about the increase for IT services. Abbi replied that the actual amount should not be that high, but that also includes additional costs associated with IT for the renovation.

Abbi went over the funding requests that will be presented to the Foundation. The Trustees agreed that the full \$5,000 should be requested.

Abbi stated that she is hoping to spend down several of the funds this year and then combine some of them at year-end to simplify the accounting. She stated that the library has too many unnecessary funds. Maggie agreed.

Maggie suggested looking into the possibility of closing out the Clarkson Trust and using the remainder for renovation. Abbi will email her the documents on the Trust for review.

Abbi has submitted a request to Lake County for some of the ARPA money to pay for additional hotspots and cases.

Abbi explained the line items in Fund 2880 for State Grants. As the Tamarack Federation Coordinator the funds for the spring meeting will be sent to the library and will be expended by the library. How any remainder is spent is determined by the Tamarack Federation.

Abbi anticipates needing to upgrade two staff PCs and possibly some of the public PCs this year.

Abbi reported that she moved \$50,000 at the end of FY21 to the Depreciation Reserve Fund. She has budgeted \$25,000 for FY22.

Abbi noted that the balance in Whitefish Credit Union has exceeded the covered amount of \$250,000. Abbi asked the Trustees to consider whether they want to leave the excess in the credit union or transfer it out to Glacier Bank. The interest rate at the credit union is higher. She also stated that she hopes to be able to make a better investment of the funds in Glacier Bank but rates are still so low.

Abbi told the Trustees about an incident that occurred with an unconscious patron in the men's restroom as yet another story about why renovation is so important. The staff had no idea he was in the restroom until another patron reported it to them.

Maggie reported that the Foundation has raised over \$900,000.

Abbi reminded the Trustees that any changes to the budget must be completed at the July regular meeting. The only change made tonight was the addition of \$150,000 for the architect. The Trustees will vote on the final budget after the public hearing at the August meeting.

Maggie thanked Abbi for making this process so easy. The other Trustees agreed that the process for keeping the budget meetings simpler is appreciated.

OTHER BUSINESS: None.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Tuesday, July 27, 2021 at 5:00 p.m. in the library meeting room.

The workshop adjourned at 6:12 p.m.

Respectfully submitted,



Abbi Dooley, Library Director