

**NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, May 27, 2021
Meeting held online via Zoom**

The North Lake County Public Library District is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All comments received, including those received through the online meeting platform, become part of the official public record of the North Lake County Public Library District Board proceedings in accordance with MCA 2-3-212.

MEMBERS PRESENT: Clint Hoxie, Maggie Newman, Brooke Wegner, Holly Wurl

Members Absent: Allen Bone

OTHERS PRESENT: Abbi Dooley, Mallory Witham, Felicia Gill, Cindy Willis

Meeting called to order by Chairman Clint Hoxie at 5:30 p.m.

ADDITIONS OR CHANGES TO THE AGENDA: Clint requested that the location of the next meeting be changed from Zoom to Pending.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

APPROVAL OF MINUTES: Holly asked for a correction in relation to a group not following COVID-19 protocols during use of the library meeting room. Maggie moved and Brooke seconded the *motion to accept the minutes of the regular meeting of Thursday, April 22, 2021 as corrected.* **The motion passed.**

FRIENDS OF THE LIBRARY REPORT: None.

FOUNDATION REPORT: Maggie reported that the Foundation has been meeting weekly. The family phase is complete and the quiet phase has started. A newsletter will be going out to potential donors. So far, \$581,000 has been raised.

LIBRARY DIRECTOR'S REPORT:

Administrative:

Town Pump Grant: The Library received \$1,000 for the Summer Reading Program.

Donation from PayneWest: The library received \$2,000 with no restrictions. The library's insurance agent, Rob Turner submitted the library's name for their giving program.

Building & Equipment:

Update to WiFi Cloud Key Storage: Abbi reported that the old cloud key failed and WIFI statistics were lost for April and part of May 2021. Aaron from Valley Tech replaced the key.

Staffing:

Sara Brookman: Sara is returning June 7th to help during the summer.

Student Volunteer: Abbi stated that Amy Miller, a teacher in Ronan will be volunteering at the library this summer to do a practicum to complete her degree.

Library Programs & Outreach:

Youth Programming: Felicia reported that attendance for in-person Mother Goose programs is growing. She also reported that the Story Shuttle runs to child care facilities are continuing. She is serving approximately 60 children in this way.

Summer Reading Program: Registration begins June 14th. The Usborne Book sale will run that day from 9-4. Programs are June 17th Officer Doyle and Canine Officer Jager and Dillon Tabbish from FWP on June 24th.

Continuing Education & Meetings:

Tamarack Federation Meeting: Brooke reported that she had difficulty getting into the meeting so she missed some information at the beginning. Cara from the State Library talked about what is happening at the State Library with regard to the new Core Services Committees and the Network Advisory Council. The State is changing to the Core Services Committees to create a different group of volunteers to advise libraries for various solutions. The MT Memory project did a meme contest and they are doing other contests for the public. Everyone was encouraged to check the website for ongoing contests. They also talked about the shared catalog and the Ready 2 Read program. Abbi was elected the Tamarack Federation Coordinator replacing Honore from Missoula. The library's joys & concerns were shared. Mallory reported on the training portions of the weekend. There were two sessions, one called: "Montana Public Libraries: Coping and Thriving in the Time of COVID". This focused on the challenges libraries faced and creating productive, positive work environments. The second training was on Disaster Preparedness. Mallory felt there were wonderful resources and ideas shared.

Library Closure Date:

The library will be closed for Memorial Day on Monday, May 31st.

BOARD BUSINESS:

Financial:

April 2021 Financial Report: Abbi provided the April 2021 claims, monthly spreadsheet and BMS report to the Trustees prior to tonight's meeting. Holly moved and Maggie seconded the *motion to accept the April 2021 Financial Report as presented*. **The motion passed.**

Unfinished Business: Holly asked if Whiting Waterproofing had evaluated the roof. Abbi answered that she had not heard from them and Mallory confirmed she had not either. Abbi will email them for an update.

New Business:

Monthly Statistics Report: Abbi provided the April 2021 Statistics Report to the Trustees prior to tonight's meeting. Maggie noted that the numbers are starting to come back to normal again.

FY2022 Budget Meeting Date: The group agreed to meet on July 15th at 5:30 p.m.

Location of Library Board Meetings: The consensus was that it would be preferable to resume meeting in person at the library beginning with the June 24th meeting.

Oath of Office for Three Trustees: Abbi stated that Brooke, Maggie and Allen need to be given the oath of office by the end of June. The plan is to do this at the June meeting. For anyone unable to attend, arrangements will be made.

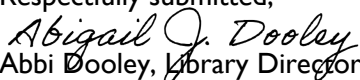
OTHER BUSINESS: Maggie asked to add discussion of a new RFP for architect firms to the next meeting agenda.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Thursday, June 24, 2021 at 5:30 p.m. in the library meeting room.

The meeting was adjourned at 5:56 p.m.

Respectfully submitted,


Abbi Dooley, Library Director