

**BOARD OF TRUSTEES
NORTH LAKE COUNTY PUBLIC LIBRARY DISTRICT
BUDGET WORKSHOP
Thursday, July 9, 2020
Zoom Online Conference Call**

The North Lake County Public Library District is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All comments received, including those received through the online meeting platform, become part of the official public record of the North Lake County Public Library District Board proceedings in accordance with MCA 2-3-212.

MEMBERS PRESENT: Allen Bone, Clint Hoxie, Maggie Newman, Brooke Wegner, Holly Wurl

OTHERS PRESENT: Abbi Dooley, Mallory Witham, Pam Henley (MSL)

The workshop is being held online using Zoom. Information for public access to the meeting was posted on the library's website, Facebook page, in the building and was sent to Lake County.

The workshop was called to order at 5:36 p.m. by Chairman Allen Bone

ADDITIONS OR CHANGES TO THE AGENDA: Abbi requested that a COVID-19 update be added at the end of the meeting.

PUBLIC PARTICIPATION COMMENTS FOR ITEMS NOT ON AGENDA: None.

BUDGET WORKSHOP: The purpose of this workshop is for the preliminary budget discussion for FY 2021 (*July 1, 2020 to June 30, 2021*). Documents were posted online for the Trustees and public prior to tonight's workshop.

Abbi began by stating that tonight is to discuss the details of the budget and make changes. She will present the adjusted budget at the July 23rd meeting where it needs to be finalized by the Trustees. A public hearing will be held and the final budget voted upon on August 27th. The budget is due to the County the next day.

Much discussion was held in regards to the revised salary scale that Abbi presented. In the end, the consensus of the Trustees was to move forward with the stepped salary scale as presented and no further information was needed.

Holly officially registered her opposition to the salary scale as presented.

Several budget line items were discussed. Two line items were adjusted: Fund 1000, line item 146 for Health Savings Accounts was increased \$150 due to payroll accrual on the first July 2021 payroll and the \$2,400 budgeted for Aquarium Maintenance was moved from fund 2750 to fund 2754.

Abbi noted that she had not done the transfer to the depreciation reserve fund yet, but would likely move \$20,000 for FY 2020.

Abbi showed the Trustees the shelving that will be purchased for the library, funded by the Foundation.

Abbi discussed a small change she would like to implement to benefit the patrons allowing five free copies per day. Abbi asked the Trustees to consider moving the library fine free and asked for discussion. Abbi presented information about

the past revenue for fines and explained the details of how it works. The consensus was that this was a good idea. Abbi will place it on the agenda for the regular meeting to be voted upon.

OTHER BUSINESS:

COVID-19 Update: Abbi noted the recent significant increase in cases in Lake County, but stated that she feels comfortable keeping the library open since the staff and patrons are wearing masks. Abbi did note that the traffic in the library has increased to an average of 50-70 people per day.

PUBLIC COMMENT: None.

NEXT REGULAR MEETING: The next regular meeting of the North Lake County Public Library District Board of Trustees is scheduled for Thursday, July 23, 2020 at 5:30 p.m. via Zoom.

The workshop adjourned at 6:37 p.m.

Respectfully submitted,

Abigail J. Dooley

Abbi Dooley, Library Director